

TOWN OF SANFORD  
LAND SUBDIVISION REGULATIONS

APPLICATION FOR APPROVAL OF A SUBDIVISION

I. GENERAL INFORMATION

1. Date that this Application is received by Planning Board Secretary or Chairman: \_\_\_\_\_ (at least 14 days before next regular Planning Board meeting).
2. Fee of \$25 is attached? \_\_\_\_\_
3. Six copies of this Application attached? \_\_\_\_\_
4. Six copies of the Preliminary Plat attached? \_\_\_\_\_
5. Six copies of the Environmental Assessment Form attached? \_\_\_\_\_
6. Will the Applicant or his agent attend the next Planning Board meeting? \_\_\_\_\_

II. APPLICANT INFORMATION

7. Name of Subdivision: \_\_\_\_\_
8. Name of Owner: \_\_\_\_\_
9. Address of Owner: \_\_\_\_\_  
\_\_\_\_\_
10. Telephone Number: \_\_\_\_\_
11. Name of Applicant (if different from Owner): \_\_\_\_\_  
\_\_\_\_\_
12. Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_
13. Telephone Number: \_\_\_\_\_
14. Name of Applicant's Engineer: \_\_\_\_\_
15. Address of Engineer: \_\_\_\_\_  
\_\_\_\_\_
16. Telephone Number: \_\_\_\_\_
17. Name of Applicant's Land Surveyor: \_\_\_\_\_
18. Address of Surveyor: \_\_\_\_\_  
\_\_\_\_\_
19. Telephone Number: \_\_\_\_\_

20. Name of Applicant's Attorney: \_\_\_\_\_
21. Address of Attorney: \_\_\_\_\_  
\_\_\_\_\_

III. SUBDIVISION INFORMATION

22. Proposed subdivision location: On the \_\_\_\_\_ side of \_\_\_\_\_ Road some \_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_ Road.
23. Is the proposed subdivision located within any of these Special Districts? Fire \_\_\_\_\_ Agricultural \_\_\_\_\_
24. Is the proposed subdivision within five hundred (500) feet of a farm operation located in an Agricultural District? \_\_\_\_\_.
25. If the answer to questions "23" and/or "24" above is yes, have you completed and submitted an Agricultural Data Statement?  
\_\_\_\_\_
26. Total acreage: \_\_\_\_\_
27. Number of lots: \_\_\_\_\_
28. Tax map designation: \_\_\_\_\_ Lot \_\_\_\_\_
29. Is any open space being offered to the Town as part of this subdivision application? \_\_\_\_\_ If so, what amount? \_\_\_\_\_
30. Is any variance or special permit from the Board of Appeals required under the Land Use Management Local Law? \_\_\_\_\_. If so, please specify: \_\_\_\_\_
31. Has the Applicant submitted an application to the Board of Appeals? \_\_\_\_\_
32. Are any contiguous holdings held under the same ownership? \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

IV. PLANNING BOARD ACTION

33. Is field trip warranted? \_\_\_\_\_
34. When will the public hearing be held? \_\_\_\_\_
35. What action was taken on the Environmental Assessment Form?  
\_\_\_\_\_
36. Is the proposed subdivision located within 500 feet of the Town's boundaries, or a county or state park, or a county or state road? \_\_\_\_\_ (requires referral to Broome County Planning Department for 30-day comment)
37. Should the proposed subdivision be referred to any other agencies? \_\_\_\_\_. Specify. \_\_\_\_\_  
\_\_\_\_\_

38. Does the proposed subdivision require the creation or expansion of a Special District under Article 12 of the Town Law? \_\_\_\_\_
39. Did the Planning Board decide to approve, conditionally approve, or disapprove the Preliminary Plat? \_\_\_\_\_ When? \_\_\_\_\_
40. If disapproved, has the Chairman sent a statement of reasons? \_\_\_\_\_
41. If conditionally approved, what changes will be required prior to the approval of the Final Plat? \_\_\_\_\_
42. If approved or conditionally approved, what is the approximate amount of bond that may be required? \_\_\_\_\_
43. If approved or conditionally approved, have copies of the plat been filed with the Town Clerk and sent to the Applicant? \_\_\_\_\_
44. Has the Applicant submitted a Final Plat for Planning Board approval? \_\_\_\_\_
45. Will a public hearing be held on the Final Plat? \_\_\_\_\_
46. Date of approval of the Final Plat? \_\_\_\_\_

SIGNATURE OF CHAIRMAN: \_\_\_\_\_