

**TOWN OF SANFORD**

**REGULAR MEETING**

**February 13, 2024**

<b>PRESENT:</b>	<b>Kenny Wist</b>	<b>Supervisor</b>
	<b>Jay Vandermark</b>	<b>Councilman-absent</b>
	<b>Alice Ray</b>	<b>Councilman</b>
	<b>Shane Lester</b>	<b>Councilman</b>
	<b>Dan Andresen</b>	<b>Councilman</b>
<b>ALSO PRESENT:</b>	<b>Leo C. Shew</b>	<b>Highway Superintendent</b>
	<b>Alison Lang</b>	<b>Town Clerk</b>

**Supervisor Kenny Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit, NY 13754.**

**Supervisor Wist presented the Oquaga Lake Sewer report. On a motion made by Shane Lester, seconded by Alice Ray and all approved the Oquaga Lake Sewer Report.**

**Supervisor Wist gave the floor to Code Enforcement Officer Pete Hathaway. He presented the report for January 2024. On a motion made by Dan Andresen, seconded by Alice Ray and all approved the Code report.**

**Supervisor Wist gave the floor to Delta Engineering to present information on the Hawkins Road Culvert Replacement Project Grant. This information is being presented to the public to encourage public input into the development of transportation projects. Comments should be submitted to the Town no later than February 27, 2024. The town in cooperation with the New York State Department of Transportation (NYSDOT), is in the process of developing preliminary plans for the replacement of the culvert carrying Hawkins Road over an unnamed stream immediately east of Huggins Road. The existing culvert and wingwalls are in deteriorated condition. During construction, Hawkins Road in the vicinity of the project will be closed for approximately 6-8 weeks. All traffic will be detoured. The local schools, fire department and emergency services will be notified and signage will be posted prior to the project.**

**Supervisor Wist gave the floor to Highway Superintendent Leo Shew. Shew spoke on upgrading to a model BR3570 reversible plate compactor for the price of \$5,800.00. Shew explained this will do a better job of compaction and will be more convenient than what they currently have. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the purchase of the model BR3570 reversible plate compactor for the price of \$5,800.00.**

**#30-RESOLUTION-2024  
PURCHASE OF A MODEL  
BR3570 REVERSIBLE PLATE  
COMPACTOR FOR THE HIGHWAY GARAGE**

**RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the purchase of a model BR3570 Reversible Plate Compactor for the Highway Garage at the cost of \$5,800.00.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 13, 2024.**

**Supervisor Wist gave the floor to Kermit Mott. Mott spoke on the Subdivision Regulation Local Law. Mott spoke on the process of updating the Local Law, the current law was used as the framework and the Planning Board updated the document to make it more user friendly and to reflect changes to the language.**

**Supervisor Wist opened the Public Hearing to hear comments and objections on the Subdivision Regulation Local Law. No written comments were received. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the following Resolution.**

**#31-RESOLUTION-2024  
ADOPTING LOCAL LAW NO. 1-2024**

**WHEREAS, the Town Board of the Town of Sanford at its regular meeting held on December 12, 2023, introduced proposed Local Law No. 1 of the Year 2024, entitled, “SUBDIVISION REGULATIONS OF THE TOWN OF SANFORD, NEW YORK”; and**

**WHEREAS, at said meeting, the Town Board initially gave notice that a public hearing will be held regarding said proposed Local Law on January 9, 2024 at 7:00 p.m. at the Town Hall; and**

**WHEREAS, due in part, to inclement weather and lack of attendance at the January 9, 2024 Town Board meeting, the public hearing was rescheduled for February 13, 2024 at 7:00 p.m., and was duly noticed for and held on said date, at which all parties in attendance were permitted an opportunity to speak in support of or in opposition to said proposed Local Law, or any part thereof; and**

**WHEREAS, that pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, Town Board determined on February 13, 2024 that adoption of the proposed Local Law constitutes an Unlisted Action as defined under said regulations. The Town Board thereafter carefully considered the possible environmental impacts of the local law and determined that adoption of said Local Law will not have a significant adverse impact on the environment, and the Town Board adopted a negative declaration with respect to the Local Law; and**

**WHEREAS, the Town Board of the Town of Sanford, after due deliberation, finds it in the best interest of the Town to adopt said local law.**

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Sanford hereby adopts Proposed Local Law No. 1 of the Year 2024 as Local Law No. 1 of the Year 2024 entitled “SUBDIVISION REGULATIONS OF THE TOWN OF SANFORD, NEW YORK” and

**BE IT FURTHER RESOLVED** the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

**BE IT FURTHER RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 13, 2024.

Supervisor Wist gave the floor to guests. Mott asked the Town Board if the Covid Relief Funds can be used to codify the town records. Wist doesn’t believe the funding would cover this service. The funds only cover direct loss from Covid-19. Mott also spoke on the board docs program; tablets would eliminate the use of paper. Wist will speak to the administrator of the plan to discuss if funds would cover this service. A discussion was held on the turbines and the noise they produce and the ADLS lighting situation. The original light plan was June/ July timeframe and has been pushed back to August/ September timeframe. Four turbines are not included in this light plan, T-1, T-7, T-27, and T-34.

The Dog Control Officers report was reviewed. On a motion made by Shane Lester, seconded by Alice Ray and all accepted the DCO report for January 2024.

The Assessor’s report was received. On a motion made by Dan Andresen, seconded by Alice Ray and all accepted the Assessor’s report for January 2024.

The Minutes of the Regular Meeting, dated: 1/9/24, Organizational Meeting, dated: 1/9/24 and the Justice/Clerk audit Meeting, dated: 1/17/24 were presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Regular Meeting of 1/9/24; Organizational Meeting of 1/9/24 and Justice/Clerk audit Meeting of 1/17/24.

The Clerk’s Report of January 2024 was presented to the Town Board. On a motion made by Shane Lester, seconded by Alice Ray and all approved the Clerk’s Report of January 2024.

The Monthly Report for December 2023 was reviewed. On a motion made by Alice Ray, seconded by Jay Shane Lester and all approved the December 2023 monthly report.

Supervisor Wist spoke on receiving a letter from the Deposit Community Park requesting a donation through the Covid Relief Fund to add a concrete slab/pad and sidewalk to the park. The Town Board will advise the Deposit Community Park to provide a few more estimates on the project and Supervisor Wist will speak with the administrator of the plan to discuss what funds are available and how to proceed.

Supervisor Wist spoke on a request for submission on bid proposals for a new Town Highway Garage. On a motion made by Alice Ray, seconded by Shane Lester and all approved request for submission on bid proposals for a new Town Highway Garage.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 13, 2024.

Supervisor Wist spoke on the Hazard Mitigation process. The paperwork is still being reviewed.

Supervisor Wist gave the floor to Town Clerk, Alison Lang. Lang spoke on receiving a letter of Resignation/Retirement from Justice Deborah Proffitt effective February 26, 2024. On a motion made by Dan Andresen, seconded by Alice Ray and all accepted Justice Deborah Proffitt's Resignation/Retirement with regret.

Supervisor Wist spoke on the need to go into Executive Session to discuss personnel matters.

On a motion made by Shane Lester, seconded by Alice Ray and all approved that at 8:52pm, the Town Board go into Executive Session under Public Officers Law SS105 (1) (f) Medical, Financial, Credit or Employment History of a particular person or Corporations or relating to appointment, promotion, demotion, discipline or removal.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 13, 2024.

The motion to adjourn from Executive Session was made by Alice Ray, seconded by Dan Andresen and all approved, time: 9:37pm.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 13, 2024.

Bills were presented to the Board.

The motion was made by Councilman Shane Lester, seconded by councilman Dan Andresen and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to the Town Clerk by the Supervisors Secretary.

**Date of Audit: 2/13/24 Abstract #2-General: \$205,182.69-Voucher #65-71, 74, 76-81, 86-115, 144; Highway: \$85,293.64-Voucher #82-83, 116-139; Sewer O & M: \$48,542.77-Voucher #72-73, 75, 140-143; T&A: \$34.66-Voucher #84-85.**

**Date of Audit: 2/13/24 Abstract #15-General: \$2,166.51-Voucher #62-64.**

**Since no further business was at hand, on a motion made by Alice Ray, seconded by Shane Lester and all approved that the meeting be adjourned at 9:38pm.**

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**Alison Lang, Town Clerk**