

## TOWN OF SANFORD

REGULAR MEETING

March 12, 2024

<b>PRESENT:</b>	<b>Kenny Wist</b>	<b>Supervisor</b>
	<b>Jay Vandermark</b>	<b>Councilman-absent</b>
	<b>Alice Ray</b>	<b>Councilman</b>
	<b>Shane Lester</b>	<b>Councilman</b>
	<b>Dan Andresen</b>	<b>Councilman</b>

<b>ALSO PRESENT:</b>	<b>Leo Shew</b>	<b>Highway Superintendent</b>
	<b>Alison Lang</b>	<b>Town Clerk</b>

**Guests: Gary Holdrege, 675 Oquaga Lake Road; Mark Millspaugh, 437 Oquaga Lake Road; Joe Griebel.**

**Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit, NY 13754.**

**Supervisor Wist spoke on the Oquaga Lake Sewer Report. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Oquaga Lake Sewer report.**

**Mark Millspaugh spoke on the Town receiving the Engineering Planning Grant (EPG) for upgrades at Oquaga Lake. Wist received an email earlier that he will pass along to Mark explaining the scope of work. Mark also spoke on wanting to speak with Scott Conklin about the remote sensors not working properly, cell service around the lake has diminished.**

**Supervisor Wist gave the floor to the Code Enforcement Officer, Pete Hathaway. Pete issued four building permits, one demo permit, one driveway permit and a permit for a pole barn. The pole barn is agricultural and is exempt. Hathaway attended the zoning board meeting on February 27<sup>th</sup> and will attend another zoning meeting on March 26<sup>th</sup>. Hathaway also took a six-hour code class and also a two-hour online class. On a motion made by Dan Andresen and seconded by Alice Ray and all approved the Code Enforcement Officer's Report.**

**Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew asked the Boards permission to advertise to accept Bids pertaining to the sale of the following items to the said Town: 1. Coarse Aggregate; 2. Fine Aggregate; 3. Liquid Calcium Chloride applied. The Bids to be accepted until Noon, Thursday April 4, 2024 at the Town of Sanford Town Hall Clerk's Office. The Bids to be opened, Monday April 8, 2024 at**

**1:00pm. The Board reserves the right to reject any and all Bids. On a motion made by Alice Ray, seconded by Dan Andresen and all approved to advertise for Bids to be opened on April 8, 2024 at 1:00pm.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.**

**Shew thanked the board for the approval on the new compactor, the highway crew has already used it and it works fantastic!**

**Shew spoke on recent wind damage throughout the town.**

**Shew spoke on household garbage along Tarbell Hill Road. He has notified the NYS DEC and also the Sheriff's department. Shew also spoke with Broome County and posted NO DUMPING signs. Any suspicious activity should be reported.**

**Supervisor Wist gave the floor to the guests. Residents spoke on Stilson Road being in rough shape. Shew plans to address the wet areas as well as making sure the base and drainage are in good shape before doing any upgrades to the road in the future.**

**Supervisor Wist gave the floor to guests. Kermit Mott asked if the Town Board had a chance to look into Board Docs and if it would be covered by ARPA funding as well as codifying the Town records. Wist explained that Board Docs would be eligible but codifying the records would not.**

**Mott made a suggestion to have the Deposit Courier publish an article about the garbage on Tarbell Hill Road to bring awareness to the public.**

**The Dog Control Report was presented to the Board. On a motion made by Dan Andresen, seconded by Alice Ray and all approved the DCO report.**

**The Assessor's Report was presented to the Board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Assessor's Report.**

**The Minutes of February 14, 2023 were presented to the board. On a motion made by Shane Lester, seconded by Alice Ray and all approved the February 14, 2023 Minutes.**

**The Clerks report of February 2023 was presented to the Town Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Clerks report for February 2023.**

**The Monthly report of January 2024 was presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the monthly report for January 2024.**

Supervisor Wist spoke on Committee Reports. The Town Justice Department was awarded a JCAP grant in the amount of \$20,971.00 for security upgrades such as new cameras, a new security system, silent alarms/panic buttons as well as office furniture. The grant money will need to be used within 180 days of receipt.

Supervisor Wist spoke on making a donation to the Deposit Lumberjack Festival. On a motion made by Dan Andresen, seconded by Alice Ray and all approved a donation to the Deposit Lumberjack Festival in the amount of \$1,000.00 through the ARPA Funding.

**#32-RESOLUTION-2024  
DONATION TO THE DEPOSIT  
LUMBERJACK FESTIVAL**

**RESOLVED**, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve to donate \$1,000.00 to the Deposit Lumberjack Festival.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.

Supervisor Wist spoke on the Municipal Cleanup Day. Tires have been an issue the last several years and a decision will need to be made prior to Cleanup Day whether the town will be accepting tires (residential & commercial) on that day.

Supervisor Wist spoke on the Comprehensive Plan Public Hearing to held at the Town of Sanford Municipal Building on Wednesday, March 20, 2024 at 5:30pm.

Supervisor Wist gave the floor to Town Clerk, Alison Lang. Lang spoke on appointing several new members to the Zoning Board of Appeals Board. On a motion made by Shane Lester and seconded by Dan Andresen and all approved to appoint Larry Hoell to the ZBA to fill the unexpired term of John Russell 1/1/2020-12/31/2024.

**#33-RESOLUTION-2024  
APPOINTMENT OF LARRY HOELL TO  
THE ZONING BOARD OF APPEALS  
BOARD TO FILL UNEXPIRED TERM  
OF JOHN RUSSELL  
EFFECTIVE: 1/1/2020-12/31/2024**

**RESOLVED**, the Town Board of the Town of Sanford, Broome County, New York, do hereby appoint Larry Hoell to the ZBA to fill the unexpired term of John Russell, term 1/1/2020-12/31/2024.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.

On a motion made by Dan Andresen and seconded by Alice Ray and all approved to appoint Jane Ayres to the ZBA, term 3/21/24-12/31/28.

**#34-RESOLUTION-2024  
APPOINTMENT OF JANE AYRES TO  
THE ZONING BOARD OF APPEALS  
BOARD, TERM: 3/12/2024-12/31/2028**

**RESOLVED, the Town Board of the Town of Sanford, Broome County, New York, do hereby appoint Jane Ayres to the ZBA Board, term: 3/12/24-12/31/28.**

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.

Town Clerk, Alison Lang spoke on appointing a new Town Justice to the Town of Sanford Court Office. On a motion made by Shane Lester and seconded by Alice Ray and all approved to appoint Roger Singleton as Town Justice to fill the unexpired term of Deborah Proffitt, term: 4/8/2024-12/31/2024.

**#35-RESOLUTION-2024  
APPOINTMENT OF ROGER SINGLETON  
AS TOWN JUSTICE OF THE TOWN OF SANFORD  
TO FILL UNEXPIRED TERM OF DEBORAH PROFFITT  
EFFECTIVE: 4/8/2024-12/31/2024**

**RESOLVED, the Town Board of the Town of Sanford, Broome County, New York, do hereby appoint Roger Singleton as Town Justice of the Town of Sanford to fill unexpired term of Deborah Proffitt, term: 4/8/2024-12/31/2024.**

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.

Lang asked the Town Board for permission to attend the NYSATRC (New York State Association of Tax Receivers and Collectors) conference June 9-12, 2024. On a motion made by Alice Ray, seconded by Shane Lester and all approved for Town Clerk/Tax Collector, Alison Lang to attend the NYSATRC Conference June 9-12, 2024.

**#36-RESOLUTION-2024  
APPROVAL FOR  
TOWN CLERK/TAX COLLECTOR**

**ALISON LANG TO ATTEND THE  
NYSATRC CONFERENCE JUNE 9-12, 2024**

**RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve Town Clerk/ Tax Collector Alison Lang to attend the NYSATRC Conference June 9-12, 2024.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.**

**Lang asked the Town Board for permission to attend the NYSTCA (New York State Town Clerks Association) conference April 21-24, 2024. On a motion made by Alice Ray, seconded by Dan Andresen and all approved for Town Clerk/Tax Collector, Alison Lang to attend the NYSTCA Conference April 21-24, 2024.**

**#37-RESOLUTION-2024  
APPROVAL FOR  
TOWN CLERK/TAX COLLECTOR  
ALISON LANG TO ATTEND THE  
NYSTCA CONFERENCE APRIL 21-24, 2024**

**RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve Town Clerk/ Tax Collector Alison Lang to attend the NYSTCA Conference April 21-24, 2024.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 12, 2024.**

**Bills were presented to the Board.**

**The Motion was made by Alice Ray, seconded by Dan Andresen and all approved that the Bills be paid as presented:**

**The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.**

**Date of Audit: 3/12/24 Abstract #3– General: \$32,371.38–Voucher #145-149, 152-155, 157-160, 162-190, 194. Highway: \$24,648.79– Voucher #191-193, 195-208; Sewer O & M: \$4,328.03– Voucher #150,151,156,209,210; T&A: \$44,892.22-Voucher #161,211.**

**Since no further business was at hand, on a motion made by Alice Ray seconded by Dan Andresen and all approved that the meeting be adjourned at 7:52PM.**

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**Alison Lang, Town Clerk**