

TOWN OF SANFORD

REGULAR MEETING

APRIL 9, 2024

PRESENT:	Kenny Wist Jay Vandermark Alice Ray Shane Lester Dan Andresen	Supervisor Councilman Councilman Councilman Councilman
ALSO PRESENT:	Leo Shew Alison Lang	Highway Superintendent Town Clerk

Supervisor Kenny Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit NY 13754.

Supervisor Wist presented the Oquaga Lake Sewer report for March 2024. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Oquaga Lake Sewer report.

Supervisor Wist gave the floor to Pete Hathaway, Code Enforcement Officer. The report was reviewed. Pete reached out to NYS DEC regarding tires on Oquaga Lake Road, tires were to be used for gardening and Pete will follow up on the situation. Pete issued two building permits for a garage and a septic tank. Pete received the NYS Annual report. Wist asked what the written law was if someone was to submit a complaint on someone else's property. Pete explained that he would go look at the property to see if he can do anything as well as speak to the property owner to try to remedy the situation within 10-15 days, if this doesn't work, Pete must begin the long process. An order of remedy is to send a letter with a 30-day response sent by certified mail and regular mail. After 30-days, Pete will try and get the resident into court. A formal written complaint must be received to begin this process. On a motion made by Jay Vandermark, seconded by Dan Andresen and all approved the Code Enforcement Report.

Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew thanked the Deposit Courier for posting an article in the paper regarding the trash along side Tarbell Hill Road.

Shew asked the Town Boards permission to attend highway school June 3-5 2024. On a motion made by Shane Lester, seconded by Jay Vandermark and all approved for Highway Superintendent Leo Shew to attend highway school June 3-5, 2024.

#38-RESOLUTION-2024
APPROVAL FOR
HIGHWAY SUPERINTENDENT
LEO SHEW TO ATTEND HIGHWAY
SCHOOL JUNE 3-5, 2024 AT ITHACA
COLLEGE, ITHACA NY

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve Highway Superintendent Leo Shew to attend highway school June 3-5, 2024 at Ithaca College, Ithaca NY.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE;
NOES: None; CARRIED: Dated: April 9, 2024.

Highway Superintendent spoke on the Highway Sealed Bids pertaining to the Sale of the following items to said Town: Course and Fine Aggregate.

HIGHWAY BIDS:

BIDS FOR FINE & COARSE AGGREGATE:

1. Colwell Brothers Construction, LLC, 316 NY RT 79, Windsor, NY 13865

Screened GRAVEL/Item #4 \$3.00/ton FOB; \$12.60/ton Delivered; Crusher Sand/Dust \$5.25/ton FOB; \$14.85/ton Delivered; Crusher Run 1-1/2" minus @ \$9.25/ton FOB or \$18.85/ton Delivered, SAND for ice control \$5.00/ton FOB, \$14.60/ton Delivered.

2. Schaefer Enterprises of Deposit, Inc. 315 State Highway 10 Deposit NY 13754

Crusher Run @ \$6.95/ton FOB or \$12.45/ton Delivered (Deposit Quarry); #1st & #1a @ \$15.00/ton FOB or \$20.50/ton Delivered (Deposit Quarry); #2 & #3 Mixed @ \$11.20/ton FOB or \$16.70/ton Delivered (Deposit Quarry); #3 & #4 and #4 & #5 Mixed @ \$10.25/ ton FOB or \$15.75/ton Delivered (Deposit Quarry); Gabions @ \$14.25/ton FOB or \$19.75/ton Delivered (Deposit Quarry); Unwashed #1 \$12.50/ton FOB or \$18.00/ton Delivered (Deposit Quarry); unwashed Ice Control Stone \$14.25/ton FOB or \$19.75/ton Delivered.

3. Lopke Rock Products 3430 State Route 434, Apalachin, NY 13732

SAND for snow and ice control @ \$8.50 FOB or \$16.00/ton Delivered; Crushed Gravel-Item #4 or 2" @ \$7.45/ton FOB or \$13.45/ton Delivered; #1st and #1a @ \$27.80/ton Delivered; #2 & #3 Mixed, #3 & #4 Mixed and #4 & #5 Mixed @ \$13.00/ton FOB or \$19.50/ton Delivered (2-4" stone); Crusher run or screened bank gravel \$7.45/ton FOB or \$13.45/ton Delivered.

4. Cobleskill Stone Products, Inc., P.O. Box 220, 112 Rock Road Cobleskill, NY 12043

#1ST @ \$13.00/ton FOB, \$30.70/ton delivered (washed limestone Howes Cave Plant); #1A- \$18.50/ton FOB, \$36.20/ton delivered (washed limestone Howes Cave Plant); #2 & #3 Mixed- \$13.00/ton FOB, \$30.70/ton delivered (Howes Cave Plant); #3 & #4 Mixed and #4 & #5 Mixed- \$16.75/ton FOB, \$34.45/ton delivered (Howes Cave Plant); Crusher run @ \$10.00/ton FOB or \$16.00/ton delivered (Hancock Plant).

5. Carver Companies PO Box 890 2170 River Road Coeymans, NY 12045
PRICE PER TON CRUSHED STONE delivered to Town Stockpile: #1ST-\$28.05/ton Delivered;
#1A- \$33.55/ton Delivered.

6. M & T Materials, LLC 1403 Milburn Drive Conklin, NY 13748
#1st Round #1 FOB \$13.00 CY or \$22.00 CY Delivered; #2 & #3 Mixed Round FOB \$15.00 CY
or \$25.00 CY Delivered; Screened bank run gravel FOB \$4.95 CY or \$14.00 CY Delivered;
Screened Item #4 FOB \$5.45 CY or \$14.50 CY Delivered; Road Sand for snow and ice control
FOB \$5.45 CY or \$14.50 CY Delivered.

On a motion made by Jay Vandermark, seconded by Alice Ray and all approved to accept all
Coarse and Fine Aggregate bids.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay
Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman
Dan Andresen: AYE;
NOES: None; CARRIED: Dated: April 9, 2024.

Highway Superintendent Leo Shew asked the Board's permission to Advertise to accept Bids
pertaining to the Sale of the following item to the said Town: 1. Trucking & Hauling Materials to
stockpile in the Town of Sanford, 2. Hourly rate of 16,000 lb. up to 90,000lb. excavators with
operator, and 3. Liquid Calcium Chloride. The Bids to be accepted until 4pm, Monday, May 6,
2024 at the Sanford Town Hall. The Bids will be opened, Tuesday, May 14, 2024 at 1:00PM at
the Sanford Hall, 91 Second Street, Deposit, NY 13754. Bid results will be discussed at the
Town Board Meeting on May 14, 2024. The Town Board reserves the right to reject any and all
Bids. On a motion made by Shane Lester, seconded by Alice Ray and all approved to advertise
the 1. Trucking & Hauling Materials to stockpile in the Town of Sanford, 2. Hourly rate of
16,000 lb. up to 90,000lb. excavators with operator, and 3. Liquid Calcium Chloride.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay
Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman
Dan Andresen: AYE;
NOES: None; CARRIED: Dated: April 9, 2024.

Highway Superintendent Leo Shew asked the Board's permission to advertise to accept Bids for
Road Oil HFMS-2. The Bids to be accepted until 4pm, Thursday, June 6, 2024 at the Sanford
Town Hall. The Bids will be opened, Monday, June 10, 2024 at 1:00PM at the Sanford Hall, 91
Second Street, Deposit, NY 13754. Bids results will be discussed at the Town Board Meeting on
June 11, 2024. The Town Board reserves the right to reject any and all Bids. On a motion made
by Shane Lester, seconded by Alice Ray and all approved to advertise to accept Bids for Road
Oil HFMS-2.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay
Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman
Dan Andresen: AYE;
NOES: None; CARRIED: Dated: April 9, 2024.

Supervisor Wist spoke on the highway committee meeting with several engineering firms that submitted bids on the engineering portion of the new highway garage. On behalf of the committee, Supervisor Wist makes the recommendation that the Town Board accept Griffiths Engineering and Architecture, PLLC and to enter into an agreement to provide the Town of Sanford with professional engineering and survey services. On a motion made by Shane Lester, seconded by Alice Ray and all approved to enter into an agreement with Griffiths Engineering and Architecture, PLLC to provide the Town of Sanford with professional engineering and survey services.

#39-RESOLUTION-2024
 TOWN OF SANFORD TOWN BOARD TO ENTER
 INTO AN AGREEMENT WITH GRIFFITHS ENGINEERING
 AND ARCHITECTURE, PLLC TO PROVIDE PROFESSIONAL
 ENGINEERING & SURVEY SERVICES

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve to enter into an agreement with Griffiths Engineering and Architecture, PLLC to provide the Town of Sanford with professional engineering and survey services.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE;

NOES: None; CARRIED: Dated: April 9, 2024.

Town Highway Garage Bid Results
 Schedule

Company	Rec'd Sealed Bid	Bid Results
Delaware Engineering	Mar 08, 2024	\$1,047,900
Griffiths	Mar 08, 2024	\$540,200
Lamont Engineers	Mar 08, 2024	\$262,000 (Basic Svc Fee) Add 'l Fees at Subcontracted Cost
Hunt	Mar 08, 2024	\$890,000
Barton & Loguidice	Mar 08, 2024	\$36,000 Feasibility Study & Boundary Survey + 8.5% of Construction Cost for remaining fees
Delta	Mar 08, 2024	\$299,000 Design Fee
Lothrop	Mar 08, 2024	\$598,000

Supervisor Wist gave the floor to the public. Kermit Mott asked what the maximum cost would be for the approved contracts with Griffith Engineering. Wist stated it would be \$540,200 plus an additional 215,000. Mott spoke on the comprehensive plan and the current status of the plan. Wist has not received the final copy. Once the Town receives the final copy and is satisfied, the town will hold a public hearing which will include a SEQR review for final approval. Mott spoke on the Oquaga Lake Sewer project. Wist explained that they will be advertising for an RFQ for engineering services. Delaware Engineering has provided the Town with a sample RFQ and scope of work. Engineering firms interested must be willing to start May 1, and the town will pay half the cost upfront. Mott spoke on the town board helping the Code Enforcement Officer with enforcing the local laws. The town board will need to review the fee structure. A recommendation was made in the past by the Village Planning Board to do a feasibility study. The feasibility study would show the work load and how things would work. The Code Enforcement Officer would work for all three municipalities and maintain office hours. The upcoming Trout 5K run was discussed. The Chamber of Commerce will need to provide the Town with proof of insurance for the use of the Highway Garage parking lot.

No Dog Control report was received.

The Assessor's report was reviewed. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Assessor's report.

The Minutes of March 12, 2024 were reviewed. On a motion made by Alice Ray seconded by Shane Lester and all accepted the Minutes of March 12, 2024.

The Clerk's report of 3/2024 was presented to the Board. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved the Clerk's report of 3/2024.

The Monthly report was presented to the Board. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Monthly report for February 2024.

Supervisor Wist spoke on committee reports. The new security system has been installed and will be operational by the end of the week. The town justice department was awarded a JCAP grant in the amount of \$20,971.00 for security upgrades such as new cameras, a new security system, silent alarms/panic buttons as well as office furniture.

Wist received a proposal from Delta Engineering for engineering services for the end of Farnham Road Realignment project. The Town of Sanford wishes to realign the approach to and intersection of Farnham Road with NYS Rt. 41, residents affected have been notified. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved that Supervisor Wist sign the proposal with Delta Engineering to provide professional engineering services for the Farnham Road realignment project in the amount of \$24,400.

#40-RESOLUTION-2024
APPROVAL FOR SUPERVISOR KENNY WIST
TO SIGN THE PROPOSAL PROVIDED BY
DELTA ENGINEERING TO PROVIDE PROFESSIONAL
ENGINEERING SERVICES FOR THE FARNHAM ROAD
REALIGNMENT PROJECT

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve for Supervisor Kenny Wist to sign the proposal to provide professional engineering services for the Farnham Road realignment project.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE;
NOES: None; CARRIED: Dated: April 9, 2024.

Supervisor Wist spoke on the Adam’s Cable franchise agreement. The Town of Sanford currently has 104 basic cable customers and 106 total cable customers. The town is legally obligated to a franchise fee from 1-5%. After a discussion, the town board agreed to eliminate the franchise fee for the Adam’s Cable customers in the Town of Sanford.

Supervisor Wist gave the floor to Town Clerk, Alison Lang. Lang received \$100 scholarship from the Broome County Association of Tax Collector and Receivers Association to cover the registration fee for the upcoming NYSATRC conference in June. Lang is currently the president of the Association.

Bills were presented to the Board.

The motion was made by Councilman Alice Ray seconded by Dan Andresen, and all approved that the bills be paid as presented.

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor’s Secretary.

Date of Audit: 4/9/24, General: \$64,625.84-Voucher #212-220, 227, 229-249, 274-278;
Highway: \$32,413.29-Voucher #250-251, 253-269, 279; Sewer: \$4,247.67-Voucher #221-224, 228, 270-273; T&A: \$6,769.56-Voucher #225-226.

Since no further business was at hand, on a motion made by Alice Ray, seconded by Shane Lester, and all approved that the meeting be adjourned at 8:20pm.

Alison Lang, Town Clerk