

TOWN OF SANFORD

REGULAR MEETING

June 11, 2024

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Nick Cortese	Town Attorney
	Leo Shew	Highway Superintendent
	Kristin Canedo	Deputy Town Clerk

Guests: Mark Millspaugh, 439 Oquaga Lake Rd; Marie Davenport, 42 Hanson Rd; John & Dawn Alfano, Kelsey Rd; Cynthia Rotella, 771 Oquaga Lake Rd; Bruce MacInnis, 739 Oquaga Lake Rd; Barbara Marko, 799 Oquaga Lake Rd; Ann Castro, 8 Farnham Rd; Eric Archer, 380 Lumber Rd; Kurt & Barb Acker, 711 Oquaga Lake Rd; Leo Race, 795 Oquaga Lake Rd; John Martyanik, 713 Oquaga Lake Rd; Jai & Jonathan Meyerhoff, 667 Oquaga Lake Rd; Larry Hoell, N. Sanford Rd; Andrew Dagati, 109 River Rd; Jamie Szenher, Oquaga Lake Rd; Linda Hamilton, Oquaga Lake Rd; Kieran Schneider, 761 Oquaga Lake Rd; Stephanie Brewer, Broome County Planning.

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Jay Vandermark at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist opened the Public Hearing to hear comments and objections on the Comprehensive Plan. Supervisor Wist gave the floor to Stephanie Brewer, Broome County Planning who has been instrumental in developing our Comprehensive Plan as well as our Comprehensive Plan Committee, which included the following members: John Russell, John Alfano, Larry Hoell, George Lang, and Paul VanSlyke.

Stephanie Brewer explained the Town of Sanford and Broome County Planning Department have worked closely since 2017 to create the Town of Sanford Comprehensive Plan Document which will be used by the Town as guidance in future decisions and policies. The Document includes strategies that can be implemented over time. Every five to ten years, the Document should be updated with population numbers and Town goals for the next cycle. The Comprehensive Plan is organized into 12 chapters including: housing, population, economy, facilities, land use, transportation, environment, renewable energy, local laws, public input and recommendations which are cumulative effort of community input and extensive research. This data was used as a road map in developing the Comprehensive Plan to ensure everyone that lives, works, visits the Town experiences a good quality of life.

Nine goals are focused on in the Comprehensive Plan: protecting and enhancing agriculture and open space; updating the local codes and ordinances; preserving, protecting and enhancing the quality of life; addressing the needs of the aging population; implementing Hazard Mitigation;

providing and maintaining transportation infrastructure; protecting and improving the towns appearance; implementing and maintaining the Comprehensive Plan.

Attorney Nick Cortese asked Stephanie Brewer about the comments regarding the 239 Process. Stephanie Brewer stated that the comments regarding the 239 Process were there were no comments and a letter would follow.

Supervisor Wist asked if the Clerk’s Office had received any comments since the last Comprehensive Plan Public Hearing. Deputy Clerk Kristin Canedo responded that we had not.

The Public asked how they would be able to view the Comprehensive Plan. It was explained that it was available to view on the town website, at the clerk’s window during normal business hours, or the Clerk’s Office could make a copy for them for a small fee. The Public asked if a copy could be left at the Deposit Free Library and the Town Board agreed.

Attorney Nick Cortese clarified for the Public that the Comprehensive Plan is not a piece of legislation; it is a baseline document that guides the Town in Land Use decisions and legislative decisions over the course of the next decade. Every Town Proposal is based on its own facts but the Plan is there as an underlying guide to direct the Town towards precepts.

Supervisor Wist closed the Public Hearing in regards to the Comprehensive Plan.

Attorney Nick Cortese guided the completion of the SEQRA FEAF Part 2 and Part 3 focusing on the Comprehensive Plan. Based on the results of the SEQRA, Attorney Nick Cortese recommended issuing a Negative Declaration. On a motion made by Dan Andresen, seconded by Shane Lester and all approved to issue a Negative Declaration of Environmental Assessment in regards to the Comprehensive Plan.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

**#45-RESOLUTION-2024
TOWN OF SANFORD TOWN BOARD
A RESOLUTION APPROVING THE COMPREHENSIVE PLAN**

WHEREAS, the Town of Sanford seeks to update its Comprehensive Plan; and

WHEREAS, the Town Board of the Town of Sanford appointed a Comprehensive Plan Committee to working with the Broome County Planning Department to prepare an updated Comprehensive Plan; and

WHEREAS, the Comprehensive Plan Committee held two public hearings during the course of its development of the said Plan to hear feedback from the public on the draft Plan, including the final draft Plan; and

WHEREAS, on May 14, 2024, the Town Board formally received the final draft Plan from the Comprehensive Plan Committee and adopted a Resolution classifying the Comprehensive Plan update as a Type I action pursuant to the State Environmental Quality Review Act (“SEQRA”) and establishing itself as Lead Agency under SEQRA; and

WHEREAS, the Town Board, as Lead Agency, did not identify any other involved agencies that would be required to be notified of the Town Board’s establishment of its Lead Agency status; and

WHEREAS, the Broome County Planning Department reviewed the Comprehensive Plan, pursuant to GML § 239-m, and found no significant county-wide impacts; and

WHEREAS, on June 11, 2024, the Town Board held a public hearing on said Comprehensive Plan and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Comprehensive Plan; and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town of Sanford to adopt said Comprehensive Plan Update.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, the Town Board has thoroughly considered the possible environmental impacts of the adoption of the Comprehensive Plan. The adoption of said Comprehensive Plan will not have a significant adverse impact on the environment and the Town Board adopts a negative declaration with respect to the Comprehensive Plan; and

BE IT FURTHER RESOLVED that the Town Board hereby adopts said Comprehensive Plan, a copy of which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Comprehensive Plan shall be filed in the Town Clerk’s Office, filed with the Broome County Planning Department and there shall be due notice of said adoption as otherwise provided by law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Comprehensive Plan.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Supervisor Wist presented the board with the Oquaga Lake Sewer Report on behalf of the Oquaga Lake Sewer Administrator, Scott Conklin. Report read aloud at the request of an Oquaga

Lake resident. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved the Oquaga Lake Sewer Report of May 2024.

Mark Millspaugh spoke on the sewer study and the RFQ and the fact that the Town hired an engineering firm. Wist commented that the Town only received one RFQ and the Town has hired Delaware Engineering. An agreement is being drawn up for review and approval at the July 9th meeting. The work will then take place over the next 12 – 14 months based on the scope of work. Millspaugh mentioned that the purpose of the grant was to take stock of the system and decided whether to keep the old system and continued maintenance or do something else, but there are problems that must be considered and resolved. Wist replied that we have to continue on the same path of maintenance and solutions until the Town has more information from Delaware Engineering.

Supervisor Wist presented to the board the Code Enforcement Officer report on behalf of the Code Enforcement Officer, Pete Hathaway. On a motion made by Shane Lester and seconded by Jay Vandermark and all approved the Code Enforcement Officer's Report of May 2024.

Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew explained the gravel roads are 90% complete and the Calcium Chloride is scheduled to be put down before the end of June, Shoulder work has begun. The Trail Boss work truck that Shew drives had problems that only a dealer could repair. Repairs were covered under drivetrain warranty. The truck has been repaired and returned to Shew. Shew spoke on receiving sealed bids for Trucking and Hauling aggregates and asphalt from various locations as well as an Excavator with Operator, 16,000lbs up to 90,000lbs. The Town received two bids for each. All bids included a non-collusive bidding certificate.

Trucking and Hauling Aggregates and Asphalt from Various Locations

1. Wheeler's Excavating LLC of Deposit
333 State Hwy 10
PO Box 325
Deposit, NY 13754

Aggregates:

From Clark, Deposit \$14.50/yd
From Cobleskill, Hancock \$15/tn
From Colwell Bros, Collesville \$15/tn
From Schaefer Ent, Deposit/Roods Creek \$10.25/tn
From Bolands, Windsor \$14/tn
From Wheeler's Deposit, \$10.85/tn

Asphalt:

From Barrett, Binghamton & Vestal \$22.65/tn
From Broome Bituminous, Vestal \$22.65
From Cobleskill \$19.40

2. Schaefer Enterprises

315 Old Route 10
Deposit, NY 13754

Aggregates:

From Schaefer Quarries/Stockyard \$6.50/tn
From Other Suppliers in Deposit Area \$9.35/tn
From Other Suppliers in Hancock, Colesville, Windsor Area \$16/tn

Shew recommended accepting all bids. Wist addressed the discrepancy between the current Trucking and Hauling Bid from Schaefer Enterprises for materials from any of Schaefer Quarries/Stockyard and the delivery prices from the aggregate bid in April 2024. Wist recommended that we reject Schaefer Enterprises bid for that line item only. The original Aggregate with Delivery Bid from April 2024 will remain in place. And all other bids may be accepted. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved all Trucking and Hauling bids except Schaefer Enterprises hauling materials from Schaefer quarries/stockyard.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Wist noted that the Town did not receive any bids for the Road Oil HFMS-2 that were requested. Broome County also does not have bids for this particular road oil.

Excavator with Operator, 16,000lbs up to 90,000lbs

1. Wheeler's Excavating LLC of Deposit
333 State Hwy 10
PO Box 325
Deposit, NY 13754

PC 50 w/thumb, prevailing rate \$125/hr
305 CAT w/thumb \$125/hr
PC 160 w/thumb, prevailing rate \$190/hr
CAT 323 w/thumb, \$200/hr
CASE 350, multi work tools, prevailing rate \$300/hr
Mobilization for each piece of equipment \$225/hr

2. Schaefer Enterprises
315 Old Route 10
Deposit, NY 13754

CAT 304.5 Mini Excavator \$135/hr with Mobilization \$135/hr
CAT 330 30 Ton Excavator \$225/hr with Mobilization \$275/hr

Shew recommended accepting all bids. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved to accept all bids for Excavator with Operator.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Attorney Nick Cortese addressed the road course change proposed on Farnham Road. Superintendent Leo Shew submitted the signed application to proceed with the road course change on Farnham Road. The Board passed a Resolution to accept Superintendent Shew’s application and authorize him to issue an order changing the course of Farnham Road in accordance with the Maps and the legal descriptions in the application. Attorney Cortese guided the completion of the SEQRA Part 2 Short Form focusing on the Road Course Change of Farnham Road. Based on the results of the SEQRA, Attorney Nick Cortese recommended issuing a Negative Declaration. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved to issue a Negative Declaration of Environmental Assessment in regards to the Comprehensive Plan. The next step is for the group of residents effected by the road course change to sign releases of damages.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

**#46-RESOLUTION-2024
TOWN OF SANFORD TOWN BOARD
A RESOLUTION CONSENTING TO THE ALTERATION AND CORRESPONDING
DISCONTINUANCE OF A PORTION OF FARNHAM ROAD**

WHEREAS, we, the members of the Town Board of the Town of Sanford, Broome County, New York, (the “Town”), have reviewed the application of the Town Highway Superintendent, which requests the alteration of the course of specifically-described portions of Farnham Road, a Town Highway that has heretofore been constructed in said Town; and

WHEREAS, both the Highway Superintendent and the Town Supervisor have received assurances from all persons, corporations or other entities that own property through which the portion of said Town Highway sought to be altered shall pass, or to which it is adjacent, that they are supportive of the applied for course change and will execute releases of all damages in favor of the Town in exchange for good and valuable consideration; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act (“SEQRA”), after consideration of said application, it was determined by the Town Board that discontinuance of the portion of the highway described in the application is an Unlisted Action, as defined under said regulations, and after a review of the Short Environmental Assessment Form, that consent to the discontinuance would not have any significant adverse effects upon the environment and therefore a negative declaration was issued.

NOW, THEREFORE, BE IT RESOLVED, that after due deliberation, the Town Board of the Town of Sanford, pursuant to [section 171 of the New York State Highway Law](#), hereby consents in writing to the alteration of the course of the certain portion of Farnham Road specifically

described and depicted in the Highway Superintendent’s application, which is incorporated by reference herein; and be it further

RESOLVED, that the Town Supervisor and/or Highway Superintendent, as applicable and/or required by law, are authorized to execute any and all documentation required to carry out the alteration of the said portion of Farnham Road specifically described in the said application; and be it further

RESOLVED, that this resolution shall take effect immediately.

On a motion made by Shane Lester, seconded by Dan Andresen and all approved the above Resolution.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Superintendent Leo Shew presented the Board with his annual 284 Agreement. On a motion made by Shane Lester, seconded by Jay Vandermark and all approved the Highway Department’s annual 284 Agreement.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Members of the public asked the Highway Department to cut back brush near different intersections. These were county roads, Councilman Jay Vandermark stated he previously had made a call to the State Highway Department and would be sure to make a follow-up call. JD Seymour questioned why the American Flag was no longer up at the Highway Garage on Front St; Superintendent Shew stated the light to illuminate the flag needed to be fixed as well as the flag needed to be replaced.

Supervisor Wist opened the floor to Public Comment. Oquaga Lake residents discussed a need to have policy in place to ban or regulate ice-eaters/de-icers around the lake at private docks. An Informational Meeting was scheduled for Tuesday, July 16, 2024 at 1 PM at the Town Hall to hear public comments regarding this issue to see if a Public Hearing will be necessary in the future. Meeting notices will be sent out in the resident’s July Sewer O&M Bills as well as posted on the website. Oquaga Lake residents discussed the Stop Work Order placed on their neighbor, that the resident appears to still be working. They discussed the resident’s site plan compared to actual work not being equal. The DEC Police have been contacted and are involved in restoring the lake front which had been disturbed. Residents of the Town inquired about hiring a full time Code Enforcer in order to better police code violations around the town. Oquaga Lake residents asked if anything could be done to contact Verizon about maintaining their cell tower which appears to not be working, causing service in the lake area to be non-existent. JD Seymour asked when the Windmill project would be officially complete and when will the driveway permits be applied for and fees be sent to town. Wist explained the driveway permits will be applied for the fees paid at the completion of the project which will be this fall and Bluestone Wind is aware of the work that must be completed to repair the driveways. Wist reinstated that all driveways must

meet the Town Driveway requirements and repairs will be made when the construction phase is complete. A resident addressed the need for Catholic Church cemetery to be maintained. Supervisor Wist Closed Public Comment, thanking everyone for their participation.

Supervisor Wist spoke on the Dog Control Officer report which included three dogs. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved the DCO report for May 2024.

Supervisor Wist spoke on the Assessor's report. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Assessor's report for May 2024.

The Minutes of May 14, 2024 were presented to the board. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved the May 14, 2024 Minutes.

The Clerk's report of May 2024 was presented to the Town Board. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved the Clerks report for May 2024.

The Monthly report of April 2024 was presented to the board. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved the monthly report for April 2024.

Supervisor Wist spoke on Committee reports. Wist congratulated the DH Softball team on their State Championship. Tuesday, July 23, 6 PM at the Village Hall, there is a meeting with the Town of Deposit, Village of Deposit, Deposit Central School to discuss the marcite coating on the inside of the Community Pool.

Regarding the new Highway Garage, Griffiths Engineering has passed along a couple preliminary site plans that have been reviewed and comments sent back. There will be a meeting with Griffiths Engineering Thursday, June 20 at 11 AM to further discuss plans. The Highway Garage will be placed on the Town of Sanford property where the salt sheds currently stand.

Municipal Clean Up Day will be held July 27, 2024 from 9 PM – Noon. The Town has coordinated with the Town of Deposit, Delaware County Landfill has been contacted and will provide a bin for tires. The bin costs \$350 and will be placed at the Town of Sanford Highway Garage and the County transports the bin back to the landfill. Supervisor Wist is looking into having electronics also picked up.

The work has been completed for the Justice JCAP Grant. The Ballistic panels have been installed, completing the last step of the project.

Supervisor Wist brought up the potential for the Town to use the Text My Gov services. It's a way for residents to receive notifications, find information, as well as report problems to appropriate departments within the Town. This service is eligible to be funded completely out of ARPA funding, two-year service contract: Year 1 \$3,750 (includes a one-time setup fee), Year 2 \$2500. After discussing the service, pros/cons, and funding Supervisor Wist asked the Town Board if they'd like to proceed with the purchase of Text My Gov Services. On a motion made

by Shane Lester, seconded by Dan Andresen and all approved to purchase the two-year contract services of Text My Gov.

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Supervisor Wist commented that all services provided by the town are now able to be paid with a credit card and thanked the Clerk’s Office for setting it up.

Supervisor Wist addressed several budget amendments that needed to be made and asked to be authorized to prepare and report budget amendments for year 2024. On a motion made by Shane Lester, seconded by Jay Vandermark and all approved the following Resolution.

**#47 – RESOLUTION-2024
AUTHORIZING SUPERVISOR KENNETH R WIST
TO PREPARE AND REPORT BUDGET
AMENDMENTS FOR YEAR 2024**

WHEREAS, certain Budgetary Expenditure Items will be exceeded and certain Budgetary Revenues will be exceeded for Year 2024.

NOW THEREFORE BE IT RESOLVED, that the Supervisor, Kenneth R Wist, is hereby authorized to prepare and report the necessary transfers as appended hereto.

HIGHWAY 1 TOWN OUTSIDE (DB)		<u>DR</u>	<u>CR</u>
Appropriations	DB960		7,920.00
CHIPS-Pers Services	5112.1		7,920.00
Appropriations	DB960	7,920.00	
CHIPS-Contractual	5112.4	7,920.00	
Appropriated Fund Balance	DB599	-	
<i>To amend Highway 1 Town Outside (DB) 2024 Budget</i>			

GENERAL (A)		<u>DR</u>	<u>CR</u>
Appropriations	A960	1,718.71	
Federal Aid-ARPA	4089	1,718.71	
Appropriations	A960		1,718.71
Public Safety-Contr-ARPA (Laptop Purchase)	3010.4		1,718.71
<i>To amend General A 2024 Budget</i>			

GENERAL (A)		<u>DR</u>	<u>CR</u>
Appropriations	A960	3,750.00	
Federal Aid-ARPA	4089	3,750.00	
Appropriations	A960		3,750.00
Public Safety-Contr-ARPA TEXTMYGOV	3010.4		3,750.00
<i>To amend General A 2024 Budget</i>			

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Supervisor Wist gave the floor to Kristin Canedo, Deputy Town Clerk. Canedo spoke on the NYS Retirement Resolution for the employees of the Town of Sanford. On a motion made by Jay Vandermark, seconded by Shane Lester and all approved the following Resolution.

#48-RESOLUTION-2024

BE IT RESOLVED, that the Town of Sanford/Location Code 30534 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Office of the New York State Comptroller
NYS **SLRS**
 New York State and Local Retirement System
 110 State Street, Albany, New York 12244-0001
 Please type or print clearly
 in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev. 11/19)

Employer Location Code
 3 0 5 3 4

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Town of Sanford / 30534 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Alison Lang			Town Clerk	1/1/21-12/31/24	6	21.89	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Leo Shew			Highway Superintendent	1/1/23-12/31/26	8	32.65	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Gary Holdrege			Town Justice	1/1/22-12/31/25	6	4.67	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Richard Gifford			Deputy Hwy Superintendent	1/1/24-12/31/24	8	22.53	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Kristin Canedo			Supervisor's Secretary	1/1/24-12/31/24	6	9.87	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Becky Herzog-Ottens			Assessor	10/1/19-9/30/25	6	10.46	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>

Alison Lang secretary/clerk of the governing board of the Town of Sanford of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 11th day of June, 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Sanford on this 11th day of June, 2024.

Affidavit of Posting: I, Alison Lang being duly sworn, deposes and says that the posting of the Resolution began on June 12, 2024 and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: _____
- Official sign board at: Town Hall 91 Second St, Deposit, NY 13754
- Main entrance Secretary or Clerk's office at: _____

(seal)

Received Date

**Standard Work Day and Reporting
 Resolution for Elected and
 Appointed Officials Continuation Form**

RS 2417-B

(rev 04/20)

Please type or print clearly
 in blue or black ink

Employer Location Code

3 0 5 3 4

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
Jay Vandermark			Councilman	1/1/23-12/31/26	6		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Dan Andresen			Councilman	1/1/23-12/31/26	6		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Jennifer Valentine			Justice Clerk	1/1/24-12/31/24	6	15.81	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>



Received Date

Standard Work Day Resolution for Employees*

Please type or print clearly
in blue or black ink

Employer Location Code

3 0 5 3 4

See Instructions for completing form on reverse side

RS 2418

(Rev. 05/22)

BE IT RESOLVED, that the Town of Sanford, Location code 30634, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Summer Help	8

On this 12 day of June, 2024

(Signature of Clerk) Date enacted: June 12, 2024

I, Alison Lang, clerk of the governing board of the Town of Sanford
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12 day of June, 2024, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
Set my hand and the seal of the

Alison Lang - Town of Sanford
(Name of Employer)

(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None CARRIED. Dated: June 11, 2024.

Bills were presented to the Board.

The Motion was made by Shane Lester, seconded by Jay Vandermark and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 06/11/2024 Abstract #6- General: \$18,633.67–Voucher #338, 340, 344-346, 348-370; Highway: \$68,831.84– Voucher #347, 371-391; Sewer O & M: \$9,386.75– Voucher #341-343, 392-398; T&A: \$19.56-Voucher #339; Capital: \$54,020.00 – Voucher #399.

Since no further business was at hand, on a motion made by Shane Lester, seconded by Dan Andresen and all approved that the meeting be adjourned at 10:01pm.

Kristin Canedo, Deputy Town Clerk