

# TOWN OF SANFORD

**REGULAR MEETING**

**December 10, 2024**

<b>PRESENT:</b>	<b>Kenny Wist</b>	<b>Supervisor</b>
	<b>Jay Vandermark</b>	<b>Councilman</b>
	<b>Alice Ray</b>	<b>Councilman</b>
	<b>Shane Lester</b>	<b>Councilman</b>
	<b>Dan Andresen</b>	<b>Councilman</b>

<b>ALSO PRESENT:</b>	<b>Leo Shew</b>	<b>Highway Superintendent</b>
	<b>Alison Lang</b>	<b>Town Clerk</b>

**Guests: Deborah Proffitt, 129 Blueberry Drive; Patricia Kratky, 13 North Sanford Road; Barb Acker, 711 Oquaga Lake Road.**

**Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Jay Vandermark at the Town Hall, 91 Second Street, Deposit, NY 13754.**

**Supervisor Wist gave the floor to Scott Conklin to review the Oquaga Lake Sewer Report. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Oquaga Lake Sewer report.**

**Supervisor Wist gave the floor to Code Enforcement Officer, Pete Hathaway. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved the Code Enforcement Officer's Report.**

**Supervisor Wist gave the floor to Highway Superintendent Leo Shew. Winter is here and plowing has begun; first few storms resulted in multiple breakdowns. The Farnham Road project is now complete. Gorick Construction has moved equipment onto Clark Road to install temporary pipes. This will allow the road to be open within the next few weeks. Due to the snow and rain; water levels are too high for the project. The water levels will be monitored. Final stages of DEC permitting for the Perry Road repairs are in process; temporary repairs should begin soon as well. Perry and Clark Roads will be one lane until repairs are complete this coming spring/summer. Hawkins Road is also currently one lane due to head wall issues and will remain one lane until the pipe is replaced; Shew does not currently have a date set for the repair to begin. Highway crew has done a great job keeping the town roads maintained. Shew wanted to remind residents to keep vehicles off town roads during this time of year as well as the turn around areas to allow the highway crew to properly maintain and plow town roads.**

**Supervisor Wist spoke on purchasing an extended warranty for the new International Truck; 2026 Hx620SBA 6x4 Chassis. On a motion made by Shane Lester, seconded by Jay Vandermark and all approved to purchase an extended warranty for the new International Truck at the price of \$5,445.00 for 84 months or 100,000 miles.**

**#65-RESOLUTION-2024  
APPROVAL TO PURCHASE  
EXTENDED WARRANTY FOR  
THE NEW INTERNATIONAL TRUCK  
2026 Hx620 SBA 6x4 CHASSIS**

**RESOLVED, the Town Board of the Town of Sanford at their Regular Meeting held on December 10, 2024 approved the purchase of an extended warranty on a new truck; 2026 Hx620 SBA 6x4 chassis in the amount of \$5,445.00 for 84 months or 100,000 miles.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: December 11, 2024. Supervisor Wist gave the floor to guests. Ice eaters were mentioned; Wist explained that the board currently has a sample law they are reviewing and will present comments to the town attorney. Wist hopes to have a completed law to introduce by the January meeting. Kermit Mott let the board know that the Planning Board received the subdivision packet. Mott spoke on 38 Hanson Road regarding a sluice pipe. Anne Lawrence asked about the lighting on the windmills. Wist didn't have any new information.**

**The Dog Control Report was reviewed. On a motion made by Jay Vandermark, seconded by Alice Ray and all approved the Dog Control Report.**

**The Assessor's Report was reviewed. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the Assessor's Report.**

**The Minutes of November 12, 2024 were presented to the board. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the November 12, 2024 Minutes.**

**The Clerks report of November 2024 was presented to the Town Board. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved the Clerks report for November 2024.**

**The Monthly report of October 2024 was presented to the Board. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved the monthly report for October 2024.**

**Supervisor Wist gave the floor to Town Clerk, Alison Lang. Lang received a letter of resignation from Steve Ramos who currently serves on the Planning Board.**

**Lang spoke on scheduling the Organizational Meeting for 2025. The meeting is scheduled for January 14, 2025 at 5:30pm.**

Lang asked the Town Board to establish a PETTY CASH FUND, for the purpose of Collecting Year 2025 Town & County Taxes in the amount of \$150.00 and it is returned to General Fund by the first week in April 2025. The motion was made by Shane Lester, seconded by Jay Vandermark and all approved that the Town Clerk/Tax Collector be authorized to establish a PETTY CASH FUND in the amount of \$150.00 and it be returned to General Fund by the first week in April 2025.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: December 11, 2024.

Lang stated that she would again like to reinvest the Tax Collection Monies in an Interest-Bearing Account. The Town Clerk/Tax Collector would turn over the Town’s portion to the Supervisor, weekly and Town’s portion of interest over to the Supervisor by the 15<sup>th</sup> of the month following the month of receipt. This is for Town & County Taxes for the Year 2025. The Broome County monies will be turned over by the 15<sup>th</sup> of the month following the month of receipt. This is for Town & County Taxes for the Year 2025. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the following Resolution.

**#66-RESOLUTION-2024  
APPROVAL TO INVEST TAXES COLLECTED BY  
TOWN CLERK/TAX COLLECTOR  
FOR TOWN AND COUNTY TAXES, YEAR 2025**

**RESOLVED**, that the Town Board of the Town of Sanford, Broome County, New York, do hereby Authorize the Town Clerk/Tax Collector of the Town of Sanford, to Deposit Tax Monies in an Interest-Bearing Account, Pursuant to Chapter 109 of the Tax Laws of 1986 Town Law 35 & 37 and that the Town Clerk/Tax Collector turn the towns portion over to the Supervisor by the 15<sup>th</sup> of the month following the month of receipt. Broome County monies will be turned over after the Supervisor is settled and by the 15<sup>th</sup> of the month following the month of receipt, with penalty monies turned over at the end of Tax Collection. This is for Town & County Taxes for year 2025.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: December 10, 2024.

Supervisor Wist thanked Town Clerk/Tax Collector Alison Lang for 16 years of service at the Town of Sanford.

Supervisor Wist would like to schedule a meeting to discuss ARPA funding. The meeting will be held on Tuesday, December 17, 2024 at 6:00pm at the Town Hall.

Supervisor Wist let the public know if anyone is interested in serving on the Planning Board to stop at the Town Clerk’s office to fill out an application or to contact him or the Planning Board chairman, Kermit Mott.

Supervisor Wist received a letter from Ken Shields who is representing a property owner near Route 41; the property owner is requesting a section of former Old Plank Road that crosses his property from Oquaga Creek to Route 41 (west) to be discontinued and no longer be a public right of way. The road is currently abandoned and is referenced on the owner's deed. The landowner will need to submit a formal application and a legal description with details of the property. Once this information is received, the Town Board will proceed.

Supervisor Wist asked the Town Board to pass a Resolution authorizing Town of Sanford Representatives as Signatories to Town Bank Accounts. On a motion made by Alice Ray, seconded by Shane Lester and all approved the following Resolution.

**#67-RESOLUTION-2024**  
**A RESOLUTION AUTHORIZING TOWN OF SANFORD**  
**REPRESENTATIVES AS SIGNTORIES TO TOWN BANK**  
**ACCOUNTS**

**BE IT RESOLVED** by the Town Board of the Town of Sanford that the following individuals are authorized parties/signatories for the following Town Bank Accounts, effective January 1, 2025:

**NBT Bank – Account Name: Town Clerk Account No.: XX18**

Deborah Proffitt, Town Clerk (term begins 1/1/2025)

OR

Kristin Canedo, Deputy Town Clerk

**NBT Bank – Account Name: Conservation Fund Account Account No.: XXXX91**

Deborah Proffitt, Town Clerk (term begins 1/1/2025)

OR

Kristin Canedo, Deputy Town Clerk

**NBT Bank – Account Name: Tax Collector/Money Market Account No.: XXXXX78**

Deborah Proffitt, Town Clerk (term begins 1/1/2025)

OR

Kristin Canedo, Deputy Town Clerk

**NBT Bank – Account Name: Tax Collector Account No.: XXXXX22**

Deborah Proffitt, Town Clerk (term begins 1/1/2025)

OR

Kristin Canedo, Deputy Town Clerk

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: December 10, 2024.**

**Supervisor Wist spoke on receiving proposals for pre-demolition asbestos survey services relating to the new highway garage.**

- 1. Paradigm  
6950 East Genesee Street  
Fayetteville, NY 13066  
\$1,800.00**
- 2. Delta Engineering  
860 Hooper Road  
Endwell, NY 13760  
\*\*Not to exceed \$1,982.00**

**Wist explained the construction manager has made a recommendation to hire Delta Engineering based on the proposal. On a motion made by Jay Vandermark, seconded by Alice Ray and all approved to hire Delta Engineering for pre-demolition asbestos survey services.**

**#68-RESOLUTION-2024  
APPROVE TO HIRE DELTA ENGINEERING  
FOR PRE-DEMOLITION ASBESTOS SURVERY  
SERVICES NOT TO EXEED \$1,982.00**

**RESOLVED, the Town Board of the Town of Sanford at their Regular Town Board Meeting approved hiring Delta Engineering for pre-demolition asbestos survey services not to exceed \$1,982.00.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: December 10, 2024.**

**Bills were presented to the Board.**

**The Motion was made by Dan Andresen, seconded by Shane Lester and all approved that the Bills be paid as presented:**

**The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.**

**Date of Audit: 12/10/24 Abstract #12– General: \$71,807.19–Voucher #708-712, 718-739, 771-772. Highway: \$187,133.11– Voucher #713, 752-770; Sewer O & M: \$29,321.86– Voucher #714-716, 739-750; T&A: \$19.56-Voucher #717; Capital: \$9,880.00-Voucher #751.**

**Since no further business was at hand, on a motion made by Alice Ray seconded by Shane Lester and all approved that the Meeting be adjourned at 8:00 PM.**

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**Alison Lang, Town Clerk**