

TOWN OF SANFORD

SPECIAL MEETING

December 17, 2024

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| PRESENT: | Kenny Wist | Supervisor |
| | Jay Vandermark | Councilman |
| | Dan Andresen | Councilman |
| | Shane Lester | Councilman |
| | Alice Ray | Councilman |

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| ALSO PRESENT: | Kristin Canedo | Deputy Town Clerk |
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Supervisor Kenny Wist called the Special Meeting to order at 6:00 pm at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist discussed the need to obligate the remaining ARPA funds in order to meet the December 31, 2024 obligation deadline. Any ARPA funds not obligated by a contract as of December 31, 2024 must be returned. There is \$61,879 remaining funds to be obligated.

Supervisor Wist reminded the board that \$2500 has been obligated to TextMyGov for the Year 2 service contract signed in June 2024 that will be paid in 2025.

Supervisor Wist explained that a portion of the funds have been allocated each year in order to hire and pay for a Supervisor Administrator. This employee has monitored and administered the ARPA Funds and Reporting for the Town of Sanford as well as trained in most positions in order to create necessary backups. The Town Board agreed to obligate \$3,000 for the year 2025 and \$3,500 for the year 2026 towards payroll.

Each year, the Town of Sanford has made a donation to the Deposit Food Pantry. COVID has had one of the largest effects on the Food Pantry as families-in-need have increased as well as grocery prices. The Town Board agreed to obligate \$10,000 for the year 2025 and \$7,500 for the year 2026 for a donation to the Deposit Food Pantry. In addition, the Town Board agreed to make their annual contribution in December 2024 of \$12,500.

Supervisor Wist discussed that the Deposit Community Pool Association is a non-profit organization that was created to build a community pool. The pool needed repairs in 2020, but was put on hold due to the pandemic and the prices for repairs have increased tremendously since. The community pool is a community asset that allows families to come together, enjoy being outside and physically active. The Town Board agreed to make a donation in December 2024 of \$10,000 to ensure the community pool will be able to stay open and running for the foreseeable future.

The Town Board discussed the Deposit Community Park and the Deposit Little League, two non-profits that go above and beyond for the youth of our community. The Deposit Community Park provides a safe clean space for families to enjoy outdoor recreation increasing mental health and well-being. The Deposit Little League is an organization that oversees most of the Youth Sports in Deposit and encourages active participation with

parents as coaches/spectators/volunteers and children as participants/volunteers. The Town Board agreed to make a donation in December 2024 of \$6,100 each.

Supervisor Wist mentioned that the Town has donated money towards the Deposit Lumberjack Festival annual for the last three years. This festival has been a large part of our community for many years and promotes families' well-being, being outdoors, and is community minded. The Board agreed to obligate \$1,500 for the year 2025 and \$1,500 for the year 2026 for the Festival.

Supervisor Wist spoke on the need for the Planning Board, Zoning Board and other Town Committees to have access to Town Laws, Documents, etc. virtually rather than making copies with each new employee and to be able to access and reference information more quickly. To facilitate and promote remote access, the Town Board agreed to purchase a Chromebook for the Boards to have access to during their meetings.

Supervisor Wist summarized the funds to be obligated for the year 2025 and the year 2026. On a motion made by Alice Ray, seconded by Shane Lester and all approved the following Resolution.

**#69 – RESOLUTION-2024
AUTHORIZING SUPERVISOR KENNETH R WIST
TO OBLIGATE REMAINING ARPA FUNDS
THRU DECEMBER 31, 2026**

WHEREAS, SLRF has determined that all ARPA Funds must be obligated by December 31, 2024 for the Year 2025 and Year 2026.

NOW THEREFORE BE IT RESOLVED, that the Supervisor, Kenneth R Wist, is hereby authorized to obligate and report the necessary funds as appended hereto.

OBLIGATED ARPA FUNDS THRU DECEMBER 31, 2026

| | | |
|-----------------------------------|------|-----------|
| TextMyGov | 2025 | 2,500.00 |
| Payroll Supervisor Administration | 2025 | 3,000.00 |
| Payroll Supervisor Administration | 2026 | 3,500.00 |
| Deposit Lumberjack Festival | 2025 | 1,500.00 |
| Deposit Lumberjack Festival | 2026 | 1,500.00 |
| Food Pantry | 2025 | 10,000.00 |
| Food Pantry | 2026 | 7,500.00 |

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; NOES: None
CARRIED. Dated: December 17, 2024.

Supervisor Wist addressed budget amendments that needed to be made for ARPA funds spent since June 2024 and asked to be authorized to prepare and report budget amendments for year 2024. On a motion made by Dan Andresen, seconded by Jay Vandermark and all approved the following Resolution.

**#70 – RESOLUTION-2024
 AUTHORIZING SUPERVISOR KENNETH R WIST
 TO PREPARE AND REPORT BUDGET
 AMENDMENTS FOR YEAR 2024**

WHEREAS, certain Budgetary Revenue Items will amend to reflect the ARPA Funds expended for Year 2024.

NOW THEREFORE BE IT RESOLVED, that the Supervisor, Kenneth R Wist, is hereby authorized to prepare and report the necessary transfers as appended hereto.

Proposed 2024 Budget Modifications

| GENERAL (A) | | <u>DR</u> | <u>CR</u> |
|---|-------------|------------------|------------------|
| Appropriations | A960 | 68,280.00 | |
| Federal Aid-ARPA | 4089 | 68,280.00 | |
| Appropriations | A960 | | 68,280.00 |
| Public Safety-Pers Serv-ARPA(10/1-12/31/24) | 3010.1 | | 666.00 |
| Public Safety-Contr-ARPA (Historical Society) | 3010.4 | | 15,835.00 |
| Public Safety-Contr-ARPA (Community Park) | 3010.4 | | 16,900.00 |
| Public Safety-Contr-ARPA (Chromebook) | 3010.4 | | 179.00 |
| Public Safety-Contr-ARPA (Community Pool) | 3010.4 | | 10,000.00 |
| Public Safety-Contr-ARPA (Food Pantry) | 3010.4 | | 12,500.00 |
| Public Safety-Contr-ARPA (Community Park) | 3010.4 | | 6,100.00 |
| Public Safety-Contr-ARPA (Little League) | 3010.4 | | 6,100.00 |

To amend General A 2024 Budget

A Roll Call Vote was taken as follows: Supervisor Ken Wist: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; NOES: None
 CARRIED. Dated: December 17, 2024.

Since no further business was at hand, on a motion made by Dan Andresen, seconded by Jay Vandermark and all approved that the Meeting be adjourned at 6:42 PM.

Kristin Canedo, Deputy Town Clerk