

# TOWN OF SANFORD

**REGULAR MEETING**

**February 11, 2025**

<b>PRESENT:</b>	<b>Kenny Wist</b>	<b>Supervisor</b>
	<b>Jay Vandermark</b>	<b>Councilman-Absent</b>
	<b>Alice Ray</b>	<b>Councilman</b>
	<b>Shane Lester</b>	<b>Councilman-Absent</b>
	<b>Dan Andresen</b>	<b>Councilman</b>

<b>ALSO PRESENT:</b>	<b>Leo C. Shew</b>	<b>Highway Superintendent</b>
	<b>Deborah D. Proffitt</b>	<b>Town Clerk</b>

**Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Dan Andresen, at the Town Hall, 91 Second Street, Deposit, NY 13754.**

**The Oquaga Lake Sewer Report was presented to the Town Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Oquaga Lake Sewer report.**

**The Code Enforcement Officer Report was presented to the Town Board. On a motion made by Dan Andresen, seconded by Alice Ray and all approved the Code Enforcement report.**

**Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew commented on the continuous commitment to the snow, and ice removal. This has had a direct effect on the increased usage of equipment and its breakdowns. Superintendent Shew spoke of the higher usage of fuel, sand and salt including the overtime his crew has been putting in. He also stated that the temporary repairs to Culverts on Clark and Perry Roads are complete. And that the permanent repairs to the Lumber Road Culvert were completed as well. Highway Superintendent Shew wished to remind Residents of the No Parking Policy on Town Roads, for everyone's safety. Superintendent Shew was asked if the salt supply was a concern and he stated that it was however, they are continuously ordering more and it seems to be coming in small quantities.**

**Supervisor Wist opened the floor for Public Comment. Planning Board Chairman Kermit Mott asked if the Highway Department was still on a rotation with its equipment. Highway Superintendent Shew stated yes, that they were still attempting to. Supervisor Wist stated that in reference to the trucks, that rotating starts with replacing. That one truck was purchased two years ago and they are attempting to purchase another. Mr. Mott asked about the Broome County Hazard Mitigation Plan and Supervisor Wist stated that it would be on the next month's Agenda pending board discussion.**

**There was no Dog Control report or Assessors report.**

**The Clerks report of January 2025 was presented to the Town Board. On a motion made by Dan Andresen, and seconded by Alice Ray and all approved the Clerks Report.**

**The Minutes of January 14, 2025 Regular Board Meeting were presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the January 14, 2025 Minutes.**

**The Minutes of January 14, 2025 Organizational Meeting were presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the January 14, 2025 Organizational Minutes.**

The Minutes of January 22, 2025 Special Accounting Meeting were presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the January 22, 2025 Accounting Minutes.

The Minutes of January 30, 2025 Special Meeting were presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the January 30, 2025 Special Minutes.

**The Monthly Supervisor Report of January 2025 was presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Monthly Supervisor Report for January 2025.**

**Supervisor Wist addressed Budget Modifications that needed to be made to the 2024 Budget. On a Motion made by Dan Andresen, seconded by Alice Ray and all approved the following Resolution.**

**#32-RESOLUTION-2025  
RESOLUTION AUTHORIZING SUPERVISOR KENNETH R. WIST  
TO MAKE 2024 BUDGET MODIFICATIONS**

**WHEREAS, CERTAIN Budget Modifications needed to be made to the 2024 Budget. NOW THEREFORE, BE IT RESOLVED that Supervisor Kenneth R. Wist is hereby authorized to make said Budget Modifications as appended here to:**

**Proposed 2024 Budget Modifications**

<b>GENERAL (A)</b>	<u>DR</u>	<u>CR</u>
<b>Appropriations</b>	<b>A960</b>	<b>574,917.94</b>
Justices-Pers Service	1110.13	1,298.89
Justices-Contractual	1110.4	2,626.40
Supervisor-personal Svcs (BKPR)	1220.11	0.01

Supervisor-Contractual	1220.4	953.33
Town Clerk/Tax Collector- Pers Svcs (CLK)	1410.1	1,383.65
Engineering-Contractual	1440.4	23,214.95
Traffic Control - Contractual	3310.4	2,819.46
Control of Dogs-Contractual	3510.4	1,976.35
Supt of Highways-Contractual	5010.4	467.21
Celebrations-Contractual	7550.4	81.00
Unemployment Ins	9050.8	276.54
Interfund Transfer	9901.9	539,820.15
<b>Appropriations</b>	<b>A960</b>	<b>44,832.36</b>
Town Board - Contractual	1010.4	200.00
Justices-Pers Service	1110.1	2,865.37
Justices-Equipment	1110.2	300.00
Supervisor-Personal Services (Backup)	1220.12	2,500.00
Supervisor-Equipment	1220.2	500.00
Accounting-Contractual	1320.4	700.00
Assessor-Pers Service Review Board	1355.10	20.00
Assessor-Equipment	1355.2	500.00
Assessor-Contractual	1355.4	723.14
Town Clerk/Tax Collector-Pers Services (Deputy)	1410.11	5,084.33
Town Clerk/Tax Collector-Equipment	1410.2	300.00
Town Clerk/Tax Collector-Contractual	1410.4	1,582.66
Town Attorney	1420.4	5,106.76
Elections-Contractual	1450.4	3.00
Records Management-Contractual	1460.4	300.00
Buildings-Personal Svcs	1620.1	1,142.00
Buildings-Equipment	1620.2	2,247.05
Buildings-Contractual	1620.4	7,388.52

Unallocated Ins - Contractual	1910.4	978.70
Mun. Assoc. Dues - Contractual	1920.4	50.00
Control of Dogs-Equipment	3510.2	400.00
Supt of Highways-Personal Services	5010.13	350.00
Garage-Contractual	5132.4	5,148.40
Publicity-Contractual	6410.4	1,500.00
Historian-Contractual	7510.4	100.00
Cemeteries-Contractual	8810.4	1,000.00
Social Security	9030.8	1,014.96
Retired Medical Insurance	9060.8R	1,005.00
Disability Insurance	9055.8	64.55
Medical Insurance	9060.8	1,757.92
Appropriated Fund Balance	<b>A599</b>	<b>530,085.58</b>

***To amend General A 2024 Budget***

**HIGHWAY 2-4 TOWNWIDE (DA)**

		<u>DR</u>	<u>CR</u>
<b>Appropriations</b>	<b>DA960</b>		<b>23,992.25</b>
Machinery-Pers Services	5130.1		1,774.59
Machinery-Equipment	5130.2		12,445.00
Machinery-Contractual	5130.4		1,419.47
Snow Removal - Pers Svcs	5142.1		7,474.14
Social Security	9030.8		105.36
Medical Insurance	9060.8		773.69
<b>Appropriations</b>	<b>DA960</b>	<b>23,992.25</b>	
Workers Compensation	9040.8	5,064.61	
Snow Removal-Contractual	5142.4	18,927.64	

***To amend Highway 2-4 Townwide (DA) 2024 Budget***

**HIGHWAY 1 TOWN OUTSIDE (DB)**

DR                      CR

<b>Appropriations</b>	<b>DB960</b>	<b>232,388.99</b>
Engineering-Contractual	5020.4	5,963.08
General Repairs-Contractual	5110.4	214,495.50
CHIPS-Contractual	5112.4	10,630.64
Social Security	9030.8	353.01
Medical Insurance	9060.8	946.76

<b>Appropriations</b>	<b>DB960</b>	<b>14,713.22</b>
General Repairs-Pers Services	5110.1	7,728.14
State Retirement	9010.8	795.00
Workers Compensation	9040.8	6,190.08
Appropriated Fund Balance	<b>DB599</b>	<b>217,675.77</b>

***To amend Highway 1 Town Outside (DB) 2024 Budget***

**SEWER (G)**

<b>Appropriations</b>	<b>G960</b>	<b>32,498.68</b>
Admin-Pers Svcs	8110.1	0.01
Administration-Contractual	8110.42	106.51
System Operation-Chemicals & Lab Charges	8130.44	902.19
System Operation-Power-Collection	8130.46	573.05
System Operation-Engineering	8130.48	18,891.19
System Operation-Contr Oper Village	8130.49	12,025.73

<b>Appropriations</b>	<b>G960</b>	<b>29,854.82</b>
Administration-Attorney	8110.41	4,400.00
System Operation-Equipment	8130.20	1,000.00
System Operation-Grant Award Match	8130.21	10,000.00
System Operation-Power-Treatment	8130.45	918.42
System Operation-Repairs-Miscellaneous	8130.47	13,510.46
Social Security	9030.8	2.64

Disability	9055.8	20.00
Ban-Interest	9730.7	3.30
Appropriated Fund Balance	<b>G599</b>	<b>2,643.86</b>

**To amend Sewer 2024 Budget**

**Capital (H)**

<b>Appropriations</b>	<b>H960</b>	<b>550,310.40</b>
Contractual - Admin	1220.4	397.99
Engineering - Contractual	1440.4	549,912.41
<b>Appropriations</b>	<b>H960</b>	<b>-</b>
<b>Appropriated Fund Balance</b>	<b>H599</b>	<b>550,310.40</b>

**To amend Capital 2024 Budget**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; NOES: None; CARRIED; Dated: February 11, 2025**

**Supervisor Wist spoke on “Letters of Intent to Award Contracts” to be issued by Griffiths Engineering on behalf of the Town, to the following:**

**General Construction: William H Lane Inc.....\$4,002,740.  
 Mechanical Construction: J & K Plumbing and Heating.....\$647,700.  
 Plumbing Construction: Slavik & Co. Inc.....\$640,560.  
 Electrical Construction: NelCorp Electrical Company.....\$661,920.  
 Site Construction: Gorick Construction Inc.....\$2,264,838.**

**Eagle Associates: .....\$308,258. For Fabric Structure over the Sand and Salt Storage Area.**

**Environmental & Fueling Systems: .....\$108,925. For Fuel Tanks and Dispensing Systems.**

**Contracts will be Awarded at the February 25, 2025 Special Meeting.**

**On a Motion made by Dan Andresen, and seconded by Alive Ray and all approved the Authorization for Griffiths Engineering to distribute “Letters of Intent” on behalf of the Town.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; NOES: None; CARRIED: Dated: February 11, 2025.**

**Supervisor Wist discussed the need for a Resolution, to proceed with the Purchase Contract of the 200kw Generator from Cummings, for the Town of Sanford Highway Maintenance Facility. On a motion made by Dan Andresen, seconded by Alice Ray and all approved the following Resolution.**

**#33-RESOLUTION-2025  
APPROVAL TO ENTER INTO A PURCHASE CONTRACT  
WITH CUMMINGS FOR A 200KW GENERATOR**

**RESOLVED, that the Town of Sanford, Broome County, New York, may proceed with the Purchase Contract from Cummings Sales and Service, for the purchase of the 200kw Generator designated for the Town of Sanford Highway Maintenance Facility Project.**

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**A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; NOES: None; CARRIED: February 11, 2025**

**Supervisor Wist let the public know that a Public Hearing will take place at the March 11, 2025 Board Meeting on the proposed Local Law of De-Icing Systems.**

**Supervisor Wist stated that the Town of Sanford had received Thank you Notes from the Deposit Community Park and The Deposit Little League regarding donations received thru the ARPA Funds.**

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**Bills were presented to the Board.**

**The Motion was made by Dan Andresen, seconded by Alice Ray, and all approved that the Bills be paid as presented:**

**The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.**

**Date of Audit: 02/11/2025 Abstract #14-General: \$2,991.00-Voucher #63; Highway: \$1,310.58-Voucher #60-62; Sewer O&M: \$207.50-Voucher #64.**

**Date of Audit: 02/11/2025 Abstract #2- General: \$155,208.39 -Voucher #26-31,#36-38,#41-57; Highway: \$168,636.93- Voucher #32, #58-83; Sewer O & M: \$4,742.26- Voucher #33-35,51,84-87; Fire District#1: \$155,208.39 Voucher #41; Fire District#2: \$155,208.39 Voucher#39,40; Capital: \$14,820.00 Voucher#88; T & A: \$46.17 Voucher#89**

**Since no further business was at hand, on a motion made by Alice Ray, seconded by Dan Andresen, and all approved that the Meeting be adjourned at 8:15 PM.**

**Deborah D. Proffitt / Town Clerk**