

TOWN OF SANFORD

SPECIAL MEETING

FEBRUARY 25, 2025

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Deborah Proffitt	Town Clerk
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Supervisor Wist called the Special Meeting to order at 7:00pm at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist discussed the need to move forward with adopting the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update. On a Motion made by Alice Ray, seconded by Jay Vandermark, and all approved the following Resolution.

#34-RESOLUTION-2025

TOWN OF SANFORD TOWN BOARD

A RESOLUTION OF THE TOWN OF SANFORD ADOPTING THE 2024 BROOME COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE

WHEREAS the Town of Sanford Town Board recognizes the threat that natural hazards pose to people and property within the Town of Sanford; and

WHEREAS the Town of Sanford has prepared a multi-hazard mitigation plan, hereby known as the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Sanford from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Sanford Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF SANFORD, NEW YORK, THAT:

Section 1. The Town of Sanford Town Board adopts the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

RESOLVED, THE Town Board of Sanford at their Special Meeting held on February 25, 2025 adopted the 2024 Broome County Multi-Jurisdictional Hazard Mitigation Plan Update.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark; AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Alice Ray: AYE; NOES: None. CARRIED: Dated: February 25, 2025.

Supervisor Wist spoke on the Mandatory Pre Bid Conference for the Town of Sanford Highway Facility, scheduled earlier today, February 25, 2025 at 10:00. Those in attendance were Gorick Construction, JP Riley, and William H Lane. Bids will be due Tuesday, March 4, 2025, by 11am. Bids to be awarded at a later date.

Supervisor Wist spoke of the need for Board approval to Sign and Enter into Contracts with the following previously awarded Bid Contractors on the Highway Garage Project. On a motion made by Alice Ray, seconded by Jay Vandermark and all approved to allow Supervisor Wist to sign and enter into the following Contracts.

**#35 -RESOLUTION-2025
APPROVAL TO ENTER INTO CONTRACTS WITH
WILLIAM H LANE, NELCORP, J&K PLUMBING AND HEATING,
SLAVIK, EAGLE ASSOC., E&FS**

NOW THEREFORE BE IT RESOLVED, that Supervisor Wist is hereby authorized to sign and enter the Town of Sanford into Contracts with the following:

CONTRACTOR	TRADE
W H Lane	General Contract
Nelcorp	Electrical Contract
J&K Plumbing and Heating	Mechanical Contract
Slavik	Plumbing Contract
Eagle Assoc.	Fabric Structure
E&FS	Fuel Island Canopy and Dispensing System

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 25, 2025

The Town Board discussed and reviewed the Bids for the purchase of a new 10 Wheeler Snow Plow/Dump Truck. Three Companies submitted Bids: Allegiance, Kenworth Northeast Group, and Tracey Road. On a Motion made by Councilman Jay Vandermark, and seconded by Councilman Shane Lester, and all approved the Bid Award to Allegiance for an International to include a Cummings Engine and Extended Warranty in the amount of \$171,251.

**#36-RESOLUTION-2025
PURCHASE OF A 2026 INTERNATIONAL TRUCK WITH AN EXTENDED
WARRANTY THRU ALLEGIANCE**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the purchase of a 2026 International Truck for the amount of \$171,251. Thru Allegiance.

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: February 25, 2025.

Supervisor Wist spoke of the separate proposal from Viking Cives Equipment for the outfitting of the new 2026 Truck. On a Motion made by Councilman Alice Ray and seconded by Councilman Dan Andresen and all approved the proposal of outfitting the new truck by Viking Equipment, for the amount of \$139,888.40

**#37-RESOLUTION-2025
APPROVAL OF PROPOSAL TO OUTFIT NEW 2026 TRUCK
BY VIKING CIVES**

RESOLVED, the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the proposal from Viking Cives Equipment to outfit the new 2026 Truck for the amount of \$139,888.40

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A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Jay Vandermark: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: February 25, 2025.

Supervisor Kenny Wist presented the Board with copies of the Annual Financial Report, of which the Board had no questions upon review.

Supervisor Wist spoke of a Budget Amendment of \$2,500. From the Accounting Line to use as a stipend to pay the Book Keepers Salary for compiling the information and data for the Annual Financial Report, alleviating the need for an Accountant/CPA fee.

On a motion made by Dan Andresen and seconded by Shane Lester and all approved the Budget Amendment of \$2,500. for the Book Keeper.

#38-RESOLUTION-2025

BUDGET AMENDMENT OF \$2,500. TO BE PAID TO THE BOOK KEEPER FOR THE ANNUAL FINANCIAL REPORT

RESOLVED, the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Budget Amendment of \$2,500. To be paid to the Book Keeper for the Annual Financial Report.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: February 25, 2025.

Supervisor Wist let the Board know of the receipt of a Thank You Note received from the Deposit Community Historical Society.

Supervisor Wist spoke on the need to proceed with an Agreement with NYSEG for an easement on Town property to install and service a Transformer for the new Highway Garage. On a motion made by Dan Andresen and seconded by Alice Ray and all approved to allow Supervisor Wist to proceed with the NYSEG Easement Agreement for the New Highway Garage.

#39-RESOLUTION-2025

APPROVAL TO ENTER INTO AN EASEMENT AGREEMENT WITH NYSEG FOR THE PURPOSE OF INSTALLING AND SERVICING A TRANSFORMER FOR THE NEW HIGHWAY GARAGE

RESOLVED, the Town Board of the Town of Sanford, Broome County, New York, do hereby authorize Supervisor Kenny Wist to enter into an Easement Agreement with NYSEG.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; Councilman Jay Vandermark: AYE; NOES: None; CARRIED: Dated: February 25, 2025

Since no further business was at hand, on a motion made by Alice Ray seconded by Dan Andresen and all approved that the meeting be adjourned at 9:15PM.

Deborah Proffitt, Town Clerk