

TOWN OF SANFORD

REGULAR MEETING

March 11, 2025

PRESENT:	Kenny Wist	Supervisor
	Jay Vandermark	Councilman-absent
	Alice Ray	Councilman
	Shane Lester	Councilman
	Dan Andresen	Councilman

ALSO PRESENT:	Leo Shew	Highway Superintendent
	Deborah Proffitt	Town Clerk

Supervisor Wist called the Regular Meeting to order at 7:00pm with the Pledge of Allegiance led by Shane Lester at the Town Hall, 91 Second Street, Deposit, NY 13754.

Supervisor Wist gave the floor to Scott Conklin for the Oquaga Lake Sewer Report. Conklin spoke on the paperwork and samples collected for the month of February. He also kept the Plant and surrounding areas free from the accumulation of snow and ice. Conklin responded to a Red Light Alarm on February 26, of which entailed float pumps being adjusted. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Oquaga Lake Sewer report.

Supervisor Wist gave the floor to the Code Enforcement Officer, Pete Hathaway. Hathaway stated it has been a slow process working with the Owner of 63 Sherman Creek Road on clean up. Hathaway issued three building permits which included, 53 Lord Road enclosure of a porch, 34 Stilson Road replacing a Mobile Home, and 197 Tenant Road for repairs to foundation, roofing and siding. He has been working with the Owner of 150 Big Hollow Road on a new site plan and Zoning Appeal. He has been fielding questions on the opening of a Quarry and several Building Permits. Hathaway also took a six-hour code class on February 12. On a motion made by Alice Ray and seconded by Dan Andresen and all approved the Code Enforcement Officer's Report.

With Proof of Notice having been furnished, the Public Hearing On the adoption of a local law to regulate the Operation of Lake Front De-Icing Systems in the Special and Lake Protection Overlay Zoning Districts, was called to Order at 710pm by Supervisor Kenny Wist.

Supervisor Wist asked if the Town Clerk had received any oral or written comments.

Town Clerk Proffitt reported the Town had not.

Supervisor Wist then asked for any public comments.

Kurt Acker expressed concern however did not want to delay the process of moving forward with a law that might assist in the regulation of Ice Eater Devices.

Thoughts he wished to convey were those of, out of town Residents allowing their systems to continuously run and having them assume some liability for this. Issues to include above freezing temperatures, while these units remain running, and preferring a maximum of 5 feet of open ice versus 10 feet. Overall, the rules and regulations look good.

Barbara Acker asked if the Board had received an email from Kara OConnor, and Supervisor Wist stated they had.

Barbara Acker expressed concern over the ecological issues these units create. With more open water areas exposed to sunlight, algae blooms and erosion.

Kurt Acker stated he believes the Ice Eaters should be outlawed. The DEC has not proven yet if the Ice-Eaters are a problem or not. Theorizing from other Lakes, there are problems, and these Townships have banned the use of these devices.

Barbara Acker stated some residents are using the Ice-Eaters with huge fans, creating large openings of water. She stated the Bubblers have less of an impact on the waters. She suggests Bubblers regulated on timers and no Ice Eaters at all. Hoping the New Law will regulate the running of these devices, to avoid them being left to run continuously.

Kurt Acker stated that almost the entire shoreline along Hanson Road is open due to these devices.

Jodie Seymour asked who will be regulating this.
Supervisor Wist stated Code Enforcement.

Kurt Acker stated his hopes were that once a law was enacted that residents would be more responsible.

Supervisor Wist stated that it is the Boards intention to keep the Law as simple and effective as possible for all concerned. Allowing Property Owners to protect their property and assisting Code Enforcement with regulations. Wist stated he would like to review all of the comments received including those from Code Enforcement, and other Residents. The Board will continue to make revisions to the Law and reintroduce this possibly next month with another Public Hearing to follow.

Kurt Acker asked for revisions to be sent to the Oquaga Lake Association, and Supervisor Wist agreed.

Kermit Mott asked if this would be a liability to the Town.
Supervisor Wist stated that he has not been advised by the Attorney that it would be, however he will recheck.

Andy Dagati asked if this was just to pertain to Oquaga Lake only.
Supervisor Wist stated, yes.

Supervisor Wist stated the Town will plan on making revisions at this time, and thanked all for participating.

All persons desiring to be heard, having been heard, the Hearing was closed at 725pm.

Supervisor Wist gave the floor to Highway Superintendent, Leo Shew. Shew wanted to thank his Crew for all of the long hours they have been putting in. He also wanted to recognize Scott Bowie for doing a great job being Wingman and keeping up with the Repairs. Highway Superintendent Shew reminded everyone of the frost coming out of the Roads and asked for patience as the Crew works on Temporary and Permanent Road repairs. The 10 Wheeler has been ordered and is scheduled to be built in September. The Crew is currently moving the good sand from the location of the New Highway Garage Site to the McClure Yard to make room for the new construction. On a Motion made by Dan Andresen and seconded by Shane Lester and all approved to accept the Highway Superintendents Report.

Supervisor Wist stated they had received several Bids for the Course and Fine Aggregates, due largely to the addition of items needed for the Highway Garage Project. After discussion with the Board and Highway Superintendent Shew, Wist spoke of accepting all Bids as done in the past thus allowing for the Highway Superintendent's discretion.

Town of Sanford
91 Second St
Deposit, NY 13754

2025 Bid Results

Aggregate	Cobleskill Stone Products*	F.S. Lopke Contracting	Colwell Brothers Construct	Aden Mining & Material	Tri-City Highway Products	Heidelberg Materials	Schaefer Enterprise	Gorick Construction	M & T Materials: Price/Yard
Item Agg-2 SUBBASE									
DOT Item 304.12 – Type 2 Crusher Run, Pick-up		6.99		7.85			7.95	7.00	
DOT Item 304.12 – Type 2 Crusher Run, Delivery	27.10	13.49		13.35		23.70	14.45	13.25	
DOT Item 304.14 – Type 4 Crusher Run, Pick-up		6.99	9.75	7.85	12.00		9.75	7.00	
DOT Item 304.14 – Type 4 Crusher Run, Delivery	27.10	13.49	19.60	13.35	26.50		16.25	13.25	
Item Agg-4 STONE FILL (Description Below)									
DOT Item 620.02 – Fine Stone Fill, Pick-up (see below)		13.20		16.10			14.75	11.00	
DOT Item 620.02 – Fine Stone Fill, Delivery (see below)	35.75	20.70		21.60			21.25	17.25	
DOT Item 620.03 – Light Stone Fill, Pick-up (see below)		20.00		16.10			17.25		
DOT Item 620.03 – Light Stone Fill, Delivery (see below)	35.75	27.50		21.60		29.70	23.75		
DOT Item 620.04 – Medium Stone Fill, Pick-up(see below)		20.00		16.10			16.25		
DOT Item 620.04 – Medium Stone Fill, Delivery(see below)	37.30	27.50		21.60		34.50	22.75		
DOT Item 620.05 – Heavy Stone Fill, Pick-up (see below)		30.00		16.10			16.25		
DOT Item 620.05 – Heavy Stone Fill, Delivery (see below)	39.35	37.50		21.60		36.50	22.75		
Item Agg-5 CRUSHED STONE									
DOT Item 623.12 – Size 1A – Pick-up		22.00		16.95	30.00		14.95		
DOT Item 623.12 – Size 1A – Delivery	35.75	32.00		22.45	44.50	33.55	21.45		
Size 1ST – Pick-up		22.00		16.95	26.00		14.95		
Size 1ST – Delivery	28.65	32.00		22.45	40.50	28.05	21.45		
Item: BLOCK SAND									
Pick-up		16.80	15.00	16.10	16.00				
Delivery		26.80	24.85	21.60	30.50				
Item Agg-7 ROAD SAND									
Pick-up		9.00	5.50	16.10	6.00				5.45/yd
Delivery		19.00	19.35	21.60	20.50				16.00/yd
Item Agg-8 TOPSOIL									
DOT Item 610.1402 – Pick-up		23.00	28.00	27.95	35.00		23.00	26.00	34.00/yd
DOT Item 610.1402 – Delivery		33.00	37.85	33.45	49.00		29.50	36.00	48.00/yd
Item Agg-10 EXTRA HEAVY STACKABLE STONE									
Pick-up		30.50		75.00			25.95		
Delivery	57.00	40.50		85.00			33.45		
Item: SCREENED TYPE 4 GRAVEL OR BETTER									
DOT Item 623.01 – Pick-up		6.99	3.75		9.00				5.45/yd
DOT Item 623.01 – Delivery		13.49	13.60		23.50				16.00/yd

*Delivery is None Pervailing

On a Motion made by Dan Andresen, seconded by Shane Lester, and all approved to accept all Bids for Course and Fine Aggregates.

* * * * *

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 11, 2025

Supervisor Wist opened the floor for Public Comment.

JD Seymour asked if the Construction Signage from the Windmills could be picked up.

Supervisor Wist stated he will check with Bluestone.

Kermit Mott stated that there were now 2 seats available to serve on the Town of Sanford Planning Board. Mott asked if the Planning Board opening could be put in the paper.

Supervisor Wist stated that the Planning Board Openings would be advertised in the paper.

Kermit Mott asked if there was a limit as to how many meetings a councilperson can miss.

Supervisor Wist stated he was not aware of this, but would look into it and let Mr. Mott know.

Barb Acker asked what will happen to the Recycle Bin once the Highway Garage moves.

Supervisor Wist stated it will remain where it is.

JD Seymour asked what was going to happen to the large concrete blocks located at the Site of the New Highway Garage.

Supervisor Wist stated he had already had a discussion with Highway Superintendent Shew, and that the salvageable ones will be relocated to the McClure site and repurposed.

Kermit Mott asked if there were any plans on the old highway garage.

Supervisor Wist stated that the Village of Deposit Mayor said they would be interested however nothing is confirmed as yet.

The Dog Control Report was presented to the Board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the DCO report.

The Assessor's Report was presented to the Board. On a motion made by Alice Ray, seconded by Dan Andresen and all approved the Assessor's Report.

The Minutes of February 11, 2025 Regular Meeting were presented to the board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the February 11, 2025 Regular Meeting Minutes. The Minutes of February 25, 2025 Special Meeting, were presented to the board. On a motion made by Shane Lester, seconded by Dan Andresen and all approved the February 25, 2025 Special Meeting Minutes.

The Clerks report of February 2025 was presented to the Town Board. On a motion made by Dan Andresen, seconded by Shane Lester and all approved the Clerks report for February 2025.

The Monthly Supervisor report of February 2025 was presented to the Board. On a motion made by Alice Ray, seconded by Shane Lester and all approved the Monthly Supervisor report for February 2025.

Supervisor Wist spoke on the receipt of a letter of resignation from Planning Board Member Barbara Marko. The Board accepts this resignation with regret and thanks Barbara Marko for her service to the Town. She was a valuable asset to the Planning Board.

Supervisor Wist gave the floor to Deborah Proffitt, Town Clerk. Proffitt spoke on the NYS Retirement Resolution for the Town of Sanford employees. On a Motion made by Dan Andresen and seconded by Alice Ray and all approved the following Resolution.

#40-RESOLUTION-2025
NEW YORK STATE & LOCAL RETIREMENT SYSTEMS
STANDARD WORK DAY & REPORTING RESOLUTION FOR
ELECTED & APPOINTED TOWN OF SANFORD OFFICIALS

RESOLVED, the Town Board of the Town of Sanford/Location Code 30534 hereby establishes the following as the standard work days for Elected and Appointed Officials and will report the following days worked to the New York State and Local Employees' Retirement System on the time keeping system records or the record of activities maintained and submitted by these members to the clerk of this body:

Office of the New York State Comptroller
 **NYSLRS**
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001
Please type or print clearly
in blue or black ink

Employer Location Code

3 0 5 3 4

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/19)

BE IT RESOLVED, that the Town of Sanford / 30534 hereby established the following standard work days for these titles and will

(Name of Employer) (Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Deborah Proffitt			Town Clerk	1/1/25-12/31/28	6	32.78	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Leo Shew			Highway Superintendent	1/1/23-12/31/26	8	32.65	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Gary Holdrege			Town Justice	1/1/22-12/31/25	6	4.67	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Richard Gifford			Deputy Hwy Superintendent	1/1/25-12/31/25	8	22.53	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Peter Hathaway			Code Enforcer	1/1/25-12/31/25	6	10.46	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Becky Herzog-Ottens			Assessor	10/1/19-9/30/25	6	10.46	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>

I, Deborah Proffitt, secretary/clerk of the governing board of the Town of Sanford, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 11th day of March, 2025
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Sanford on this 11th day of March, 2025.
(Name of Employer)

(Signature of Secretary or Clerk)
Affidavit of Posting: I, Deborah Proffitt, being duly sworn, deposes and says that the posting of the Resolution began on
March 12, 2025 and continued for at least 30 days. That the Resolution was available to the public on the:
(Date) (Name of Secretary or Clerk)

- ☐ Employer's website at: _____
- ☒ Official sign board at: Town Hall 91 Second St, Deposit, NY 13754
- ☐ Main entrance Secretary or Clerk's office at: _____

Page 1 of 2 (for additional rows, attach a RS 2417-B form.)

(seal)

Received Date

**Standard Work Day and Reporting
 Resolution for Elected and
 Appointed Officials Continuation Form**

Please type or print clearly
 in blue or black ink

Employer Location Code

3 0 5 3 4

RS 2417-B

(Rev. 04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
Jay Vandermark			Councilman	1/1/23-12/31/26	6		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Dan Andresen			Councilman	1/1/23-12/31/26	6		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Kenneth R. Wist			Supervisor	1/1/25-12/31/26	6	12.06	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Roger Singleton			Town Justice	1/1/25-12/31/28	6	2.51	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Jennifer Valentine			Justice Clerk	1/1/25-12/31/25	6	15.81	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

Employer: Town of Sanford

Location Code: 30534

Page 2 of 2

(use with form RS 2417-A)

Please type or print clearly
 in blue or black ink

Employer Location Code

3 0 5 3 4

Received Date

Standard Work Day Resolution for Employees*

See Instructions for completing form on reverse side

RS 2418

(Rev.05/22)

BE IT RESOLVED, that the Town of Sanford, Location code 30534, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Summer Help	8

On this 11 day of March, 20 25

Date enacted: March 12, 2025

(Signature of Clerk)

I, Deborah D. Proffitt

clerk of the governing board of the Town of Sanford

(Name of Employer)

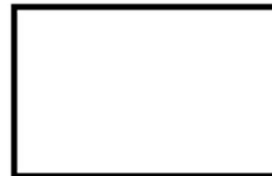
of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 11 day of March, 20 25 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
 Set my hand and the seal of the

Town of Sanford

(Name of Employer)



(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions - See Back Page

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 11, 2025.

Proffitt asked the Town Board for permission to attend the NYSTCA (New York State Town Clerks Association) conference April 27-30, 2025. On a motion made by Alice Ray,

seconded by Shane Lester and all approved for Town Clerk/Tax Collector, Deborah Proffitt to attend the NYSTCA Conference April 27-30, 2025.

**#41-RESOLUTION-2025
APPROVAL FOR
TOWN CLERK/TAX COLLECTOR
DEBORAH PROFFITT TO ATTEND THE
NYSTCA CONFERENCE APRIL 27-30, 2025**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve Town Clerk/ Tax Collector Deborah Proffitt to attend the NYSTCA Conference April 27-30, 2025.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 11, 2025.

Supervisor Kenny Wist spoke on the receiving of one Bid for the Civil-Site Work. This Bid was entered by Gorick Construction with a price of \$2,210,995.27 On a Motion made by Dan Andresen seconded by Shane Lester and all approved to accept the Bid from Gorick Construction.

**#42-RESOLUTION-2025
ACCEPTANCE OF CIVIL-SITE WORK BID BY
GORICK CONSTRUCTION FOR \$2,210,995.27**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve the Bid of Gorick Construction for Civil Site Work in the amount of \$2,210,995.27

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray: AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 11, 2025.

Supervisor Wist discussed with the Board the need to move forward with the Contract from Atlantic Testing Laboratories, for the Highway Garage Project. Atlantic Testing Laboratories will be conducting tests including soil, concrete, steel structure, asphalt, etc. The Estimated Cost : \$106,247.00 On a Motion made by Dan Andresen seconded by Shane Lester and all approved entering into the contract with Atlantic Testing Laboratories.

**#43-RESOLUTION-2025
APPROVAL TO ENTER INTO CONTRACT WITH
ATLANTIC TESTING LABORATORIES
ESTIMATED COST: \$106,247.00**

RESOLVED, that the Town Board of the Town of Sanford, Broome County, New York, do hereby approve entering into contract with Atlantic Testing Laboratories.

A Roll Call Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray; AYE; Councilman Shane Lester; AYE; Councilman Dan Andresen: AYE; NOES; None; CARRIED: Dated: March 11, 2025

Supervisor Wist discussed with the Board the need to move forward with the Delta Engineering Contract, for the Highway Garage Project. This Contract will provide Professional Engineering Services for: SWPPP Inspection Services, to include a lump sum of \$868. in Section 2.1, of said contract, and a rate of \$395 per occurrence in Section 2.2 On a Motion made by Dan Andresen seconded by Shane Lester and all approved the Contract with Delta Engineering.

**#44-RESOLUTION-2025
APPROVAL TO ENTER INTO CONTRACT WITH
DELTA ENGINEERING
LUMP SUM COST OF \$868. IN SECTION 2.1
AND A RATE OF \$395. PER OCCURRENCE IN SECTION 2.2 OF CONTRACT**

RESOLVED, that the Town Board of the Town of Sanford, Broome County New York, do hereby approve entering into contract with Delta Engineering.

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A Roll Cal Vote was taken as follows: Supervisor Kenny Wist: AYE; Councilman Alice Ray; AYE; Councilman Shane Lester: AYE; Councilman Dan Andresen: AYE; NOES: None; CARRIED: Dated: March 11, 2025

Bills were presented to the Board.

The Motion was made by Dan Andresen, seconded by Alice Ray and all approved that the Bills be paid as presented:

The Total Amounts and Voucher Numbers submitted to Town Clerk by Supervisor's Secretary.

Date of Audit: 3/11/25 Abstract #3– General: \$26,961.05–Voucher #95-97,101,104-127.

Highway: \$74,902.56– Voucher #102,103,132,135-158. Sewer O & M: \$4,639.56– Voucher #99,100,127-131. CAPITAL: \$14,936.69--Voucher #133,134.

Since no further business was at hand, on a motion made by Alice Ray seconded by Shane Lester and all approved that the meeting be adjourned at 8:15PM.

Deborah Proffitt, Town Clerk